

Minutes of Jefferson County Landmarks Commission Meeting

April 21, 2010

Members Present: John Allen, Don Amoroso, Carmen Creamer, Martin Burke
Guests: Bill Theriault, Joyce Cole, Bill Berry, and Clayton Shimeld.

Treasurer's Report: The treasurer's report was presented by Don Amoroso, with handouts distributed. Amoroso noted that only \$256.28 has been spent since our last meeting. The HLC was notified of its FY 2011 budget, which will be \$ 20,830. The treasurer's report was accepted unanimously.

Poor Farm: Commissioners discussed the site visit to the Poor Farm last week. Several items were agreed upon as being priorities for work. First, masonry repairs are needed in the rear corner of the building. The commission authorized John Allen to contact the mason who had given the bid two months ago for the work. That work should proceed immediately. The commission asked that estimates be obtained from the mason for repointing the rear chimney. The next item for immediate attention are the clean up of debris from inside and outside the house. Martin Burke volunteered to organize this effort. Other items discussed included vegetation removal, repair of the windows, roof and gutter inspection.

Peter Burr Farm: Commissioners discussed the site visit to the Poor Farm last week. The commission agreed that a clean up of the site is a priority. Specifically, the trailer, pile of logs, old mowers, and other unused items should be removed. Martin Burke volunteered to lead this effort. Bill Berry reported on upcoming school visits. On May 19th Jefferson County first graders will visit the site. And on May 24th through 27th about 500 fourth graders are scheduled to visit. Bill Theriault said that the bread bakers will have their first baking on May 15th and will bake on the second Saturday of each month. Joyce Cole reported on the activities of the Reliving History group. Cole said that she had been developing possible volunteers and had had several group of parents with home schooled children to the house. A field trip of home school children is scheduled for May 15th. Cole also said that the chestnut tree seed had arrived.

Viewshed Survey: The viewshed survey has been completed by Jones and Jones. Maps will be mailed to HLC this month.

Community Impact Statement (CIS): Allen let the commission know that a proposed water tank project on Shepherd Grade Road will be coming up for review soon. The HLC has asked for a balloon test to be performed.

GeoHistory Project: Martin Burke reported that he has been working with Todd Fagan in the GIS office regarding the project. Burke advised that the HLC should write a letter in support to the County Commission. Bill Theriault asked for a meeting to be held to make decisions regarding the project. Allen said that if the issues were technical computer in nature that he was not the right person to sit in on that meeting. Burke proposed that a technical subcommittee be formed to handle such items.

Volunteer: Heather McSherry will begin her work project for the HLC in May. Her commitment to the HLC is for 400 hours. Martin Burke reported on several items that she will be working on including an accounting of all HLC files and work in the GIS office to reconcile our data sets and add the S. Howell Brown maps.

National Register: John Allen reported that Erin Riebe of SHPO will be in Jefferson County on April 23rd to do field work for the Bullskin NR nomination.

Upcoming Events: Allen reported that the Shepherdstown town government has borrowed the HLC files on the town to copy. They will return the files when the copies are complete.