

Minutes of Jefferson County Landmarks Commission

April 18th, 2012

Members Present: John Allen, Martin Burke, Michael Musick, Carmen Creamer, Eric Jenkins. Guest: Frances Morgan (County Commission Representative), Bill Theriault.

Minutes: Minutes from March 21st distributed by outgoing secretary Michael Musick, who has kept them since March 2008. Change noted Jeff. Co. GIS/Addressing office requires posting of address for 911. Acceptance was moved by John Allen, seconded by Carmen Creamer.

Treasurer's Report: The treasurer's report was presented by John Allen, with handouts distributed. Handouts reviewed. Question as to SHPO/Fairs + Festivals. Total remains the same nevertheless. M. Burke made a proposal of a separate spreadsheet with outstanding commitments. Jefferson County Commission approved a \$24,000 JCHLC budget for fiscal year 2013, from the Hotel Motel Tax. Treasurer's Report from last month is attached. Acceptance of report was moved by M. Musick, seconded by C. Creamer.

Sites Reviews: Briggs animal shelter proposed extension of building and service Rd. No concern found by JCHL Commission

Trough Rd. Cell Tower Proposal. 4/18/12 meeting at Shepherd University for Verizon & Network Building Consulting. John Allen was present at this meeting. A letter from JCHL was presented stating the proposed tower was not a good fit for the site as it would create a negative visual impact for several historic sites and battlefields. JCHL stated that much confusion in planning could be prevented if JCHL would be consulted from the start of any future site proposal. Network building stated they hope to have 15 towers in the county, currently 8 are in place.

New CVS Charles Town: Noted that JCHL did not take a public stand on issue. Discussion on the legality of Charles Town Historic Landmarks Commission

allowing for the tearing down of several buildings for the new CVS. C. Creamer is drafting a letter of concern.

Leetown Science Center: Proposal for the demo of old log house, Mount Misery. SHPO was contacted, and John Allen will complete further research into the project.

Jefferson County Court House: Upcoming meeting for landscape design. Discussion on restoration of front columns. Question of future more detailed oversight by JCHL on the Court House via the Court House Committee. Future exploration into adding a kitchenette on the first floor of Court House.

Cement Mill: Feb. meeting commission voted \$500.00 for first round of work to Paula Reed. M. Musick moved to extend \$500.00 more dollars to Paula Reed for work completed on site review. C. Carmen seconded motion. Motion Passed.

M. Burke and Walter Washington are reviewing property boundaries to deal with encroachments.

Peter Burr Farm: Jefferson County Schools 4th grade classes will visit in May. Would like to move future 4th grade visits to Sept. in the future. Chickens and sheep will be part of Peter Burr farm on May 9th for one short visit as part of "Wee Kids Program"

Discussion continues on Jeff Co parks and Rec. taking over grounds maintenance of Peter Burr.

M. Burke continues to solicit bids for work done at Peter Burr Farm.

1. Entrance Sign "Peter Burr Farm" \$1,000 -1,500 estimate.
2. Split Rail Fence: Used to redefine the boundaries of property and remove chain link fence. "Battle Rail, Virginia Snake Rail Fence" 250' long, estimate =\$2,000 material cost and volunteer labor.
3. New Vehicular entrance / estimate \$2,000

Snow Hill: Waiting on Mike Taylor for est. for sealing up house.

WV GeoHistory Project: Bill Theriault reported that the 1812 census is now up and running. M. Burke and B. Theriault are meeting to discuss photo history project.

Preservation of WV Alliance: Presented by M. Musick. JCHL commission has been asked to supply a logo for our organization. JCHL currently using a seal showing Hurst House. JCHL will supply logo JCHL asked if we would like to be a financial sponsor for upcoming meeting. All agreed to currently pass as we assisted in getting a grant from SHPO.

Other: New Map displayed showing priorities of preservation lands.

CLG training in Romney will be attended by M. Burke.

Shepherd Summer Intern: Andrew Parker, 400 hrs internship will begin April 30th – August. Andrew Parker will be working with the GeoHistory Project and research on Poor Farm.