

December 18th, 2012

Minutes of Jefferson County Historic Landmarks Commission

Christmas/December Meeting held at Oak Tree Farm, Uvilla (E. Jenkins)

Members Present: John Allen, Martin Burke, Carmen Creamer, Michael Musick, Eric Jenkins, Liaison Bill Theriault.

Minutes: Minutes of the October 17th 2012 meeting taken and presented with handouts by E. Jenkins. C. Creamer moved to accept, M. Musick seconded and passed.

Treasures Report: John Allen presented treasurers report with handouts. Total available to spend \$24,089.41. C. Creamer moved to accept report, seconded by M. Musick. Motion passed.

Proposed Upcoming Budget for balance of FY 2013: Potential budget items: Snow Hill, Burr Farm (reviewing of proposed 2013 budget.)

Discussion of NPS Special Resources Study for the Battle of Shepherdstown Cement Mill.
Discussion of legal fees, partially paid by the Civil War Trust, and further legal fees incurred by for easement development, John Dorsey Attorneys.

The Cement Mill Office needs open frames installed to support failing window arches.

Need for a computer programing that will link up the two separate components of the WV GeoExplorer and make the program more user friendly.

M. Musick moved to accept the revised budget; C. Creamer seconded the motion and motion passed.

Cement Mill: Plats are finalized and copy will be sent to Paula Reed for inclusion in the National Register nomination. A conservation easement needs to be placed on the property. Easement will protect the property from added features and required as part of purchase.

In a related matter the Agnes Lowe Estate has contacted JCHLC and asked if we would be interested in purchasing the property (which adjoins the Cement Mill). JCHLC responded to the estate that we do not have funds for such a purchase. However the Civil War Trust may want to purchase the property and transfer it to JCHLC to add to the existing complex.

Burr Farm: 4th grade trip to the Burr Farm was a success with a few students from Shepherd University in attendance to help. Burr Farm has received a request again this upcoming year from PVAS to run their summer camp. July 8-12, July 15th -19th, use approved by voice vote.

Geo Explorer Project: Photos found from the Burr Farm circa 1960's. Work is underway on the grant from Two Rivers. Digitizing microfilm grant runs through the end of March. Computer program discussed earlier will boost search capability and ease of access. Mr. Theriault is currently exploring more possible grants.

Archives Project: Currently ongoing. Ms. Carbaugh is working to organize this. Discussion held on possible future home for JCHLC archives; JC Clerk's Office or Shepherd University Library.

Site Review: Leetown Cell tower. JCHLC no longer objects to cell tower behind water tower in Leetown. Letter sent to Verizon.

Miscellaneous: Discussion of JCHLC Database Changes. John Allen moved to amend Historic Resources database. C. Creamer seconded motion passed.

Millville Quarry mine permit application still being reviewed. Nearby residents Lynn Widmyer and Ora Cooper have been notified. JCHLC will inspect area at the beginning of 2013.

Twenty Students attended John Allen's walking tour survey of Shenandoah Junction. These students are currently developing data for the WV GeoExplorer database.

The Jefferson County 911 Office noted that a sign needs to be posted on the Snow Hill property. Work now complete with new address displayed; 162 Poor Farm Road

List provided of potential JC Historic Landmarks discussed. Notes made on additional properties. Vote to be taken at January meeting of five additional properties to be nominated in 2013.

Next Meeting set for January 16th 2013. JCHL will have a new County Commissioner assigned to us to replace Frances Morgan.

Meeting Adjourned 8:44

