

Minutes of Jefferson County Landmarks Commission  
Jefferson County Historic Landmarks Commission  
December 18, 2013  
Meeting held at:  
Oak Tree Farm  
11 Uvilla Rd.  
Harpers Ferry, WV 25425

- I. **Commissioners Present:** Martin Burke, Curt Mason, Eric Jenkins  
Commissioners Absent: Carmen Creamer, Michael Musick  
Guest Present: Dr. William Theriault
- II. **Minutes** of the November 20 meeting were distributed. Motion to approve minutes was made by Curt Mason, seconded by Martin Burke and approved unanimously
- III. **Treasurer's Report** prepared by Carmen Creamer, showing an approximate balance of \$8000 in the JCHLC account, was distributed by Martin Burke. Motion to accept the report was made by Eric Jenkins, seconded by Martin Burke, and approved unanimously.
- IV. **WV GeoExplorer Project:** – Bill Theriault
  - A. Bill will make a presentation about the project at the Spring 2014 JCHS meeting
  - B. Bill and Don Watts have discussed collaboration effort to obtain historical images from the Jefferson County Museum. Martin will contact the curator, Jane Rissler, to discuss digitizing the images.
  - C. Martin will contact Rob Snyder, Editor *Spirit of Jefferson*, to discuss the possibility of having an article about the project printed in the *Spirit*.
  - D. Bill is exploring a possible minigrant project with the Jefferson County Schools
  - E. Bill has also talked recently with the NPS's Melinda Day about a computer workshop built around the WV GeoExplorer project.
- V. **JCHLC Properties update.** – Martin Burke
  - A. Peter Burr House:
    1. PVAS has requested permission to hold two summer camps at the farm in 2014. The Commission voted to allow them to proceed but with a nominal charge for the use of the property.
  - B. Cement Mill
    1. The Lowe House will probably not be demolished until March due to an asbestos problem. JC Maintenance Department has been removing recyclable materials as time is available. Waiting for demolition permit.
    2. The National Register Nomination was sent to NPS by WVSHPO the week of 18 December.
    3. An NPS delegation will visit the site during the week of 18 December.
  - C. Snow Hill/Poor Farm
    1. Martin Burke escorted Ginny Fite, President of AHA, to the site to allow her to see if it might be a place that the organization would be interested in using.

- VI. Cell Towers. – Martin Burke**
  - A. Martin Burke met with Verizon rep Diane Delaet and other Verizon staff on December 17 to discuss proposed Verizon cell towers in Jefferson County.
  - B. Trough Rd. Cell Tower: The December JC Planning Commission to discuss this tower was rescheduled for January 14<sup>th</sup>.
  
- VII. Updates of JCHLC Database.** Martin Burke is working on updates to the JCHLC database; including current 911 property addresses, owner name and address, and parcel ID numbers. The database will also be linked to data from the 1975 windshield survey. At the January JHLC meeting the Commission will vote on database changes per bylaws.
  
- VIII. Jefferson County Landmark Nominations.**
  - A. The Commission voted to approve Oak Hill Farm (Curt Mason moved, Martin seconded, passed) and York Hill Bank Barn (Curt Mason moved, Eric seconded, passed) as official county landmarks.
  - B. The Commission discussed and approved the nomination of the 1832 Jacob Homer brick barn in Leetown as a county landmark, pending approval of the owner.
  
- IX. Harpers Ferry Activities.**
  - A. The Civil War Trust acquired the land near the 340 traffic light from the Bank of Charles Town for eventual resale to the NPS
  - B. River Riders Inc. has submitted a concept plan to expand activities next to their current site. The expansion includes an “outdoor-experience” theme park. JCHLC will be submit comments on their plan to the JC Planning Office by February 11, 2014.
  
- X. Meeting Adjourned at 7:45 pm**