

Minutes
Jefferson County Historic Landmarks Commission
Charles Town Visitors Center, Charles Town, WV
February 18, 2015

Members Present: Sara Lambert, Curt Mason, Carmen Creamer, Martin Burke, and Eric Jenkins. Guest: Bill Theriault

Minutes: Minutes of the January 21, 2015 meeting were distributed by Sara Lambert. Acceptance was moved by Curt Mason, seconded by Carmen Creamer, and passed.

Treasurers Report: Report delayed until the next meeting. Reported a balance of \$17,522.

A. FY-16 Budget

February 12th, 2015 Martin Burke presented a proposed FY-16 budget and Capital Improvements Budget request to the JC Commission. No questions from the commission about proposed spending levels. County budget deliberations will take place before the next JCHLC meeting.

Application for the AmeriCorps Volunteer is ready. JCHLC commissioners reviewed draft job description. Application due date to PAWV is February 27, 2015. JC Commission is supportive of the application.

B. Martin Burke presented a request to the Jefferson County Commission to exempt JCHLC from property taxes owed on the Cornfeld Tract on Trough, Rd. Shepherdstown. County Commission chose to take no action leaving final decision to JC Sheriff.

GeoExplorer Project:

Bill Theriault met with James Horn the new AmeriCorps volunteer at the Historic Shepherdstown Museum. James is scanning photos and documents at the museum and scans will be added to GeoExplorer in batches.

Meeting will take place on the 19th with Doug Perks to plan details on the scanning workshop to be held March 8 in Charles Town.

A workshop is being planned for WVU starting in March and into April. A total of ten students will participate with spans lasting from 1 semester to two years. John Cuthbert will also be meeting with Bill Theriault.

All Sanborn maps are now loaded onto WV GeoExplorer and are available for searching.

Shepherdstown Battlefield:

Van Evera acquisition project is on track for a closing set for April 30, 2015 with a possible 30 day extension.

March 28th is set for (Park Day) annual cleanup day. This clean up day has been set up in conjunction with the Civil War Trust and other Civil War battlefields in the United States.

JCHLC Long Range Planning

A. In March 2015 two commissioners (Martin Burke and Eric Jenkins) terms expire. Both commissioners have asked to be reappointed to another 3 year term. Commissioners are responsible for notifying the County Commission of this request.

B. Beginning in March, Jefferson County Historic Landmarks Commission will begin developing a new five-year plan 2015-2020. Plan will include recommendations of newly adopted Envision Jefferson 2035 Comprehensive Plan.

Commissioners Reports

Sara Lambert is currently developing concept plans of potential uses for Snow Hill. Plans will be used to develop interest in use of the property.

Packhorse Ford National Register nomination is still in the acceptance process, hope to be notified by sometime in April that site is added to NR.

John Demer is currently researching a national registrar nomination for the Feagan's Mill on the Bullskin owned by Danny Lutz.

Talks continue with the owners of Rock Hall to allow the property to be listed as a landmark.

BAD Building Project in Middleway is on hold, managers of the project have had their computer infected with a virus loosing much of the data.

Peter Burr Farm: Flooring for the barn has been ordered and we are awaiting delivery.

JCHLC website being moved. New software and location should allow us to update the site more frequently. Discussion of new and additional content.

Meeting adjourned 8:50 pm