

Meeting Minutes

Jefferson County Historic Landmarks Commission
Charles Town Visitor Center, Charles Town, WV
July 15, 2015

Members Present: Martin Burke, Carmen Creamer, Eric Jenkins, Curt Mason.

Guest: Bill Theriault, John Demer

Report of Minutes from the June 17, 2015 meeting were submitted and distributed by Sara Lambert. Curt Mason moved to accept the minutes as presented, Martin Burke 2nd, motion passed.

Treasurer's Report: Report presented by C. Creamer with handouts. Presented July 1st, 2014-June 17th, 2015 Revenue and Expenses report. C. Mason moved to accept the report, 2nd by E. Jenkins, motion passed.

JCHLC was notified that it will receive a WV State Fairs and Festivals grant again for FY-16 in the amount of \$6,601.00 A draft spending plan was submitted and approved for \$6,601.00 using Fairs and Festivals grant funds.

Commission discussed posting financial reports on JCHLC website. Since JCHLC is a subordinate unit of the county government its financial reports will be consolidated as part of the County's reports and will not be posted separately.

WV GeoExplorer: Bill Theriault

Bill met with the new APUS archivist to explore ways they might collaborate on GeoExplorer projects. Ideas considered dealt with digitization.

JCHLC/GeoExplorer did not receive the WV Humanities Historic Council Mini Grant. JCHLC was previously awarded a grant for digitization on the Middleway project.

Bill is 75% complete the portion of a video on GIS for Historians program. The video is designed to be used in a high school and college setting. Software is free. Program will be used next semester for WVU grad students.

Friday Bill Theriault will be at WVU meeting with the Dean of Libraries assembling a steering committee for installation of GeoExplorer at WVU.

Commissioners Reports

Snow Hill: JCHLC has not been notified whether or not the grant for replacement of the Snow Hill roof has been approved.

Pack Horse Ford: The Pack Horse Ford National Register nomination is now official. Pack Horse Ford was listed on the Register during the week of June 15, 2015. The Ford is listed in Washington County, Maryland because the Potomac River is within the Maryland state boundaries.

Letter from Jefferson County Prosecutor: JCHLC received a letter from JC Prosecuting Attorney stating that JCHLC should not to count on the Prosecuting Attorney Office to act on its behalf for some legal needs, because of lack of expertise in all areas of the law and heavy work loads. JCHLC is most concerned about legal action relating to preservation and conservation easements and how to pay for legal advice if the need arose. Discussion of JCHLC's only

easement, Blakeley, led to a decision to explore transferring the conservation portion of the easement to either Land Trust for the Eastern Panhandle or the JC Farmland Protection Board.

Shepherdstown Battlefield: Van Evera properties have yet to go to closing. Project totals more than \$200,000 with purchase made by The Civil War Trust and property titled in the name of JCHLC. Property closing will sometime later in the fall.

The Shepherdstown Battlefield Special Resources Study has been forwarded to the US Congress for possible legislative action. JCHLC will write a letter to Senator Manchin supporting a boundary adjustment of the Antietam National Battlefield to include the Shepherdstown Battlefield.

Peter Burr Farm: A film crew (location scout) has contacted JCHLC asking for use of the PBF for interior shots to be used in a film about the American West. Film scout also looked at the use of the PBF barn. Filming date is expected to be the 3rd week in August. Landmarks will consider the issue further.

New refrigerator was installed at the Peter Burr Farm. The refrigerator is not an upright style but rather a under counter stainless steel model to provide more efficient use of floor space.

AmeriCorps Member: Heidi Carbaugh will begin on August 31, 2015. Member will be paid \$12,500 a year with majority of the funds coming from the statewide program. Total work time will be 1,750 hrs, one year.

National Conference of State Historic Preservation Officers: NCSHPO will hold their annual meeting in Shepherdstown November 1-3, 2015. Representatives from all 50 states will be staying at the Bavarian Inn in Shepherdstown. JCHLC may be asked for assistance.

Feagans' Mill: John Demer send a draft of the WV State Inventory Form for a possible National Register nomination and consideration as a JC Historic Landmark. Owner Mr. Daniel Lutz has agreed to allow listing.

August 2015 JCHLC meeting will be cancelled due to vacations.

Meeting Adjourned. 8:50 pm