

Minutes of Jefferson County Landmarks Commission

April 17, 2013

Members Present: Martin Burke, Carmen Creamer, Eric Jenkins, Curt Mason, Michael Musick. Guest: Bill Theriault.

Minutes: Minutes of the March 20, 2013 meeting were submitted by Curt Mason and distributed. Acceptance was moved by Carmen Creamer, seconded by Eric Jenkins, and passed. The Code of Ethics for landmarks commissions was also distributed.

Treasurer's Report: The treasurer's report was presented by Carmen Creamer, with handouts distributed. Our income from the county commission has decreased considerably, and is now \$1,004.25. Two Rivers Giving Circle reimbursement was received totaling \$3,488.23. An extended discussion of expenses followed, including the water bill for the Peter Burr Farm(our use of water is minimal). We are largely paid-up on major projects. Acceptance of the treasurer's report was moved by Michael Musick, seconded by Curt Mason, and passed.

West Virginia GeoExplorer Project: Bill Theriault noted the planned bike tour in honor of David Larsen, which would like to include a stop at the Cement Mill. Melinda Day, of the National Park Service, will talk with Martin Burke about it, and we will accommodate them. Bill then explained that work continues on the GeoExplorer Project. Additional newspapers will appear online at the end of the month. Much cataloguing needs to be done. Bill met in Morgantown with representatives of WVU History Department who will oversee WVU summer interns working on the project.

Jefferson County Historic Landmarks Commission Properties Update: Martin Burke reported on all three properties. There will be a clean-up at the Peter Burr Farm on April 27. The Peter Burr Farm bread bakers are active, and things look good at the farm. An upgrade of the kitchen is moving toward a "commercial kitchen." Jefferson Journeys would like to include the Burr Farm as part of their program, but we are not staffed for this. However, people can drive up and walk around. Discussion followed. Bill Theriault suggested audio tours. Possibilities for Reliving History were mentioned. Martin Burke described the April 6 cleanup day at the Cement Mill, which utilized a WV Highway Dept. Make It Shine grant. Twenty people, mostly members of the Shepherdstown Battlefield Preservation Association, worked for four hours filling two dumpsters, removing trash, and spreading mulch. The National Register application for the Cement Mill is in rewrite and will be submitted by the July 1 deadline. The Civil War Trust will purchase the Agnes Lowe house, adjacent to the Cement Mill property by September 30 and Landmarks Commission will hold title. Civil War Trust is interested in another adjacent property as well. We have a draft of a conservation easement baseline report, which must be approved by the American Battlefield Protection Program. The easement will disappear when the property is transferred to the National Park Service. On the Snow Hill/Poor Farm property, there was a discussion of rehabilitation. Four windows on the first floor have been replaced. There was extended discussion of whether

to in-fill or replace certain windows. Martin will get estimates for pointing and for a historic structures report.

Review of Long Range Plan 2010-2015: Copies of the Long Range Plan were distributed and discussed. Document is regularly updated on the JCHLC website.

Eric Jenkins moved to adjourn the meeting, which was seconded by Michael Musick and passed. The meeting adjourned at 8:55 p.m.