

Minutes Of Jefferson County Landmarks Commission

August 15, 2012

Members Present: John Allen, Martin Burke, Carmen Creamer, Michael Musick, E.S.H Jenkins. Guest: Francis Morgan (Jefferson County Commission Liaison), Bill Theriault.

Minutes: Minutes of the July meeting taken and presented by M. Musick in absence of E. Jenkins. John Allen moved to accept minutes, seconded by E. Jenkins, and passed.

Treasurer's Report: John Allen presented the treasurer's report, with handouts distributed. John Allen noted that insurance funds have been up to this point kept in a separate account and would like to move these funds into general fund and close separate account. This would streamline accounting. M. Musick moved to approve and was seconded by C. Creamer, and approved.

John Allen has applied for WV Department of Culture and History "Fairs and Festivals" grant of \$7,600 for the Peter Burr Farm fall event. We are awaiting funds.

Cement Mill: Jefferson County Commission has passed a motion to redirect funds, originally set aside for Shepherdstown Battlefield land purchase. The motion included reimbursing funds expended by JHCLC on the cement mill property, nearly \$12,000. Landmarks Commission will submit a detail list of expenses to the JC Commission and waiting on check to arrive.

Settling boundary issues not quite complete. Waiting on JC Planning Office to approve plat.

Landmarks Commission is waiting on draft of National Register application. Antietam National Battlefield Park declined to review the application.

Sesquicentennial Celebration: September 19, 2012. The September 2012 Landmarks Commission meeting will be held at the Cement Mill site at 4:30 PM.

Notice on the change of meeting time will be posted our website in the courthouse and newspaper.

On September 19th at 7:00 pm a lecture will be held at Antietam National Battlefield Park on the Battle of Shepherdstown.

Court House: Meeting to discuss decking and sidewalk will be held on Tuesday at 1:00 pm in the Hunter House.

Peter Burr Farm: Peter Burr Day will be held at the Burr Farm October 13th 2012.

The Jefferson County Schools fourth grade field trip dates are proposed for October 22nd, 23rd, 24th, and 25th 2012 in hopes that this will be applied in learning throughout the school year. The Shepherd University Education/Social Studies Dept. students will be helping to man activities.

Still waiting on Valley Trees to do stump grinding on the Burr Farm property.

Snow Hill: Storm damage has not yet been repaired. New chimney cap is flapping. Portion of roofing has blown off. County maintenance Dept. will look into this issue.

A request has been made by a student at Shepherd University who is working on an Eagle Scout project to clean up the walled cemetery at Snow Hill. Proposal will be sent to the JC Commission, as cemetery is located on their property.

Andrew Parker, Shepherd University intern, has working on developing a historic structures report on the Snow Hill. Parker has completed a 400 hr. internship this summer.

WV GEO History Project: Invoice presented for \$492.00 for works completed.

West Virginia Geological and Economic Survey grant, for \$30,000, submitted and will hopefully awarded at the end of August. Grant is used for Educational & Library components. If awarded will be used to digitize Shepherdstown Reg. Newspaper to Microfilm at Shepherd University and possibly Harpers Ferry.

WV Humanities Council Grant \$1,500 submitted to digitize Middleway District materials. Plans for completion in the next few weeks. Goal is to be used by schools with focus on 4th and 8th grades.

Preservation Alliance of WV Conference: D. La Presta asked JCHL about exhibit space and if we wanted to display materials. Display will be in a central location of the ballroom, wifi is available. 1,500 have received notification of conference. Friday September 28th at 2:30 members of JCHLC will speak on WVGeoExplorer project.

Site Reviews: EBA mono pine cell tower on Bolivar Heights. Landmarks Commission spoke to mayor of Harpers Ferry. Mayor said tower site is in the Harpers Ferry town limits and will be dealt with by the town. JCHLC does not have jurisdiction.

Misc.

Archives Project: JCHLC archives are located in the basement of the Charles Town Library. M Burke has a contact at Shepherd University working in the Byrd Archives who is willing to take a paid project to organize JCHL archives. Files are contained in one and a half filing cabinets. Taylor survey is not contained in these archives.

John Allen made a motion to spend up to \$1, 500 on organizing and digitizing these archives. C. Creamer seconded, and motion passed.

PATH: PJM planning for PATH has recommended to kill this project. Notice posted on the Charleston Gazette.

Frances Morgan: Asked to remember the African American Heritage parade noon Saturday.

8:42 John Allen moved to adjourn meeting, C. Creamer seconded.

