

Minutes of Jefferson County Historic Landmarks Commission Meeting

March 19, 2008

Members Present: John Allen, Don Amoroso, Carmen Creamer, Michael Musick, Walter Washington. Guest: Fran Phillips

Recognition of Service: Retiring Landmarks Commission member Walter Washington was presented with a certificate of appreciation for his outstanding service, and with a copy of the book *Washington's Crossing* by David Hackett Fisher.

Election of Commission Officers: The following officers were moved, seconded, and approved: new member Michael Musick as secretary; John Allen as chairman; and Don Amoroso as treasurer.

Minutes: The minutes of the February 21, 2008 meeting were corrected and approved unanimously

Treasurer's Report: The treasurer's report was presented by Don Amoroso (see attachment). Projected cash balance remaining was given as \$5,384.75. A potential future need for an audit costing around \$2,800-3,000 was discussed. John Allen will contact Leslie Smith about it, and report at next meeting. Don Amoroso will be asking state representative John Doyle for an \$8,000 grant for fairs and festivals at the Peter Burr House. Carmen Creamer moved acceptance of the treasurer's report, which was seconded by John Allen and accepted unanimously.

New Landmarks: John Allen reported that we looked at four places: *Westwood*; *Eastwood*; *Wayside*; and *Riggs-Stiles* (but not *Olive Boy*), which we nominate under Criterion "C." Carmen Creamer moved that these nominations be approved, which was seconded by Don Amoroso and unanimously passed.

Viewshed Analysis: We have not yet gotten an estimate for viewshed analysis for all of Routes 9 and 340, but it will be between \$7,000 and \$8,000. Scenic America will review the viewsheds. Funding will come from the SHIPO.

Award Nominees: Awards will be given at the Charles Town Visitor's Center (Rouss Hall) at the beginning of the next meeting, which will be 6:30 p.m., April 16.

Peter Burr Farm: No report.

Survey: No report.

National Register: Bullskin Run District was discussed.

File Storage: Tom Hall, at the last meeting, offered to keep the commission files in the Planning Office, but there would be no access after hours. After discussion, it was

determined that John Allen would talk to Mr. Hall about access. Walter Washington urged that a list of all files be compiled and maintained.

Lost Resources: The Schultz Realty Building (Schaeffer's Crossroads House) was torn down in early March. Glenburnie Barn will be taken down after damage to gable end.

Rules: (4A) Don Amoroso moved that Landmark Commission meeting dates be changed to the 3rd Wednesday of each month, which was seconded by Carmen Creamer, and passed unanimously. Rules will need to be retyped. Walter Washington noted that the county commission would need to be notified of this change. It should also appear in the newspaper.

Upcoming Events: TTRAG Conference. Dr. Chase, a George Washington scholar, will speak on GW's early days as a surveyor in this area at Shepherd Univ. April 19. There will be an Archives & History meeting in Shepherdstown May 16, and a Landmarks Commission Conference in Shepherdstown May 17, beginning at 9 a.m. After the next meeting, changes will be made to the website (Dwayne Brooke). Carmen Creamer noted that Todd Feagan has a student who wants to do mapping and a compilation on cemeteries.