

JEFFERSON COUNTY HISTORIC LANDMARKS COMMISSION

Minutes

The meeting was held on Thursday, June 1 at 7 p.m. Commission members Adams, Coyle, Crolius and Washington were present.

Minutes of the previous meeting were not read due to the absence of the Secretary.

Walter Washington read a letter from Paul Raco, Director of Planning, commenting on our public meeting in May. (See attached.)

Washington proposed amendments X and XI to the Rules and Regulations. (See attached.)

It was moved and seconded to adopt the Rules and Regulations VII through IX. It was carried unanimously.

It was moved and seconded to amend Rules and Regulations by adopting Rule X and was carried unanimously.

It was moved and seconded to pay Jefferson Publishing Co. the sum of \$4.11 for a legal notice.

In our response for funds for a historic sites map, the Jefferson County Historical Society offered \$250 with the specification that \$250 be secured from the Jefferson County Commission. The Landmarks Commission will inquire whether other sources for the match would be acceptable.

Discussion followed regarding the Landmarks Commission future plans.

A request was received from Mrs. Mary Frances Hochman to place her property on the County list.

Washington will approach the County Commission to discuss the possibility of the Landmarks Commission becoming a Certified Local Government.

HPB sent a letter requesting our tax exempt number. The Treasurer will inquire about it.

Linda McInerny, Jefferson County Homeless Committee, referred questions on a grant application to the Landmarks Commission. The grant would be used for the Homeless Center at Willowdale.

Procedures established for application for designation for County listing will now include sending a copy of the Rules and Regulations with an application form.

Minutes continued -

Mrs. Edna Johnson asked to become a volunteer. Nancy Coyle will respond.

Discussion took place about approaching Charles Town to revitalize its historic zoning.

A letter will go out to Harpers Ferry, Shepherdstown, Charles Town and Middleway suggesting a network among these historic districts.

Discussion regarding easement and the Landmarks policy.

Adams introduced an exploration of a "how to" file that might be accessible to the public.

The following priority list for the Landmarks Commission was drawn:

1. Re-survey of existing designated county landmarks.
2. Develop policy on accepting historic easements.
3. Develop a file on restoration techniques to be placed in the Charles Town Library.
4. Historic Preservation Week planning.

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Jean T. Crolus
Secretary Pro-temp