



Minutes

Jefferson County Historic Landmarks Commission

7pm – County Commission Meeting Room

200 E Washington Str., Charles Town, WV

March 8, 2017

Members Present: Martin Burke (Chair), Leigh Koonce, Sara Lambert (Secretary) **Guests:** Peter Onoszko (County Commissioner), Tim Johnson, Bill Theriault

M. Burke called the meeting into order at 7:00pm.

Introductions: M. Burke welcomed all in attendance for the meeting.

Public Comment: None.

Meeting Minutes: Minutes of the January 16 meeting were submitted by Sara Lambert.

Acceptance was moved by M. Burke, seconded by L. Koonce, and passed.

M. Burke announced that C. Mason was presently in Charleston for a PAWV Board meeting and recognizing Jefferson County's own Walter Washington and Doug Perks as WV History Heroes.

Treasurer's Report: M. Burke presented the balance sheet and profit and loss statement for the year.

Bank Account Balance: M. Burke reported on the commission's accounts.

- A. Review of FY-17 Income and Expenditure:** M. Burke reported that chimney repointing and replacement of the shed roof was authorized at Snow Hill in this period. Waiting to hear the schedule for the 2016 audit.
- B. FY-18 Budget:** M. Burke requested a 0.5% increase from the Hotel/Motel tax allotment to cover the costs of state audit and other required expenses unrelated to historic preservation, but the County Commission denied the request.

Acceptance was moved by S. Lambert, seconded by M. Burke, and passed.

WV GeoExplorer Project: B. Theriault (project manager) reported that he is prepared to launch the Kickstarter campaign. He requests the assistance of L. Kelly. Campaign work to begin in March, with a targeted May 1 rollout. Funds shall be used for programming GeoExplorer and inputting newspaper content. He nominates Tori for a thank you award, recognizing her years of assistance to the JCHLC. He offered to provide the JCHLC Commissioners with a demo tutorial of the current GeoExplorer program.

JC Historic Resource Inventory Change: M. Burke presented a list of 5 edits to the JC HR Inventory.

Acceptance was moved by L. Koonce, seconded by S. Lambert, and passed.

Peter Burr Farm: M. Burke reported that the JC Parks and Recreation recognizes the PB Farm as an amenity in the County. They will be preparing some summer programming for the use of the barn, and providing lawn maintenance. Bread Baking will be able to continue without interruption.

Park Day: Park Day will be on Saturday April 1, at the Shepherdstown Battlefield. An interpretive sign recently located in storage at Antietam will be placed on the site. There will also be tree trimming, chipping and trash pickup. M. Burke is also in discussion with the WV Highway Department to provide a vehicle pull off area across from the Mill ruins.

National Register Nomination: The Rocks: M. Burke reviewed the status of the discussion with the owners.

M. Burke moved that *The Rocks* be nominated for the National Register, seconded by S. Lambert, and passed.

COMMISSIONER REPORTS:

- A. Status of Old Standard Tract easement:** M. Burke announced that ABPP grant was approved and presently the easement language is being reviewed by SHPO.
- B. Status of Wild Goose Farm NR submission:** Currently expecting a SHPO tour near end of March.
- C. Supplemental Nomination of Snow Hill/Poor Farm:** This is the Commission's first supplemental application, expanding to include the Overseers House and Barn.
- D. ABPP Grant, PHC, LLC Tracts:** M. Burke reported that revised grant currently working its way through the Department of Interior, with grant funding expected near end of fiscal year. Anticipate the 34 acres to be transferred from the CWT to the JCHLC in June.
- E. JC Courthouse Committee:** L. Koonce reported that he had a walkthrough with J. Shadle and discussed how to rearrange the plaques to follow a logical progression. It was suggested that a representative from the Charles Town Landmarks Commission be invited to join the Committee. The window grant has been approved, with Bill Polk managing the bid process.
- F. Status 'Our History, Our Community' Endowment Fund:** M. Burke reported that the County Commission voted down a lead donation, but would revisit after the budget session. P. Onoszko requested for the Fund Manager to attend the County Commission meeting to present the Endowment Fund proposal this summer.

Additional Comments: S. Lambert inquired about the selection of a liaison to the JC Planning Commission, and volunteered to fill that role. The opening ceremony at Charles Washington Hall will be at 10am April 7.

L. Koonce made a motion to adjourn, which was seconded by S. Lambert. The motion passed and the meeting was adjourned at 8:06pm.