



2017 PROJECTS December 31, 2017

Financial Management

1. Apply for a P-Card
2. FY-16 audit – **IN PROCESS**
3. FY-17 audit
4. FY-18 Budget - **Submitted February 2017 - Approved July 2017**

Peter Burr Farm

1. Presentation to JC Parks and Rec Facilities Committee – **Complete February 2017**
2. Sign MOU mowing and use JCPRC and JCHLC – **Complete May 30, 2017**
3. Archeology Rehousing
4. Nature Trails – **Complete July 2017**
5. Snake Rail Fence at front entrance
6. Storm Water management & Sink holes
7. Replace water heater in Utility building – **Complete February 2017**
8. Repair hole in Utility Building roof – **Complete April 2017**
9. Master Naturalist plan - **Approved by PVAS/MN 12/19/17**

Snow Hill/Poor Farm

1. Repoint chimneys - Contract to Raymond Lind – **Complete September**
2. Repair hole in roof – Calvin Stapler – **Complete June 2017**
3. Replace roof on addition – **Complete November 16**
4. Install dehumidification system (Gold Zero)
5. Corner cabinet restoration Robert Bruner inspected 11/7/15

NR projects and Documentation

1. FIND 2007 SURVEY BOOK? **MISPLACED & CAN NOT BE FOUND**
2. Feagan's Mill NR nomination - **Complete - January 2017**
3. NR nomination - *Wild Goose* – Demer – **At the NR Office in Washington, DC**
4. NR nomination –*The Rocks* - Kelly
5. JC Landmark nomination *Johnsontown Church*- Demer – **awaiting response from church elders**
6. NR nomination *McMurrin Farm* - Awaiting owner approval
7. Research ways of adding HR survey data to database in GIS Office

Education Project ideas

1. Teacher Training Materials
 - a. Burr Farm
 - b. Teaching with historic places
 - c. Teaching architecture
2. Docent Training Materials – Peter Burr Farm – **Complete October 14, 2017**
3. Seek funding for semi-annual speaker series: Topics include
 - a. Rural Design Standards for Jefferson County

- b. Adaptive reuse of agricultural structures

Jefferson County Battlefield Projects

1. Shepherdstown Battlefield
 - a. Antietam Battlefield boundary expansion
 - b. Trough Rd. sign relocation, trash pickup; CWT Park Day April 1 – **Complete April 2017**
 - c. Van Evera tracts
 - i. Conservation easement – **Complete December 28, 2017**
 - d. Eyler tract
 - i. Installation of required sign – **Complete May 30, 2017**
 - ii. Property transferred to JCHLC – **Complete June 29, 2017**
 - iii. Fundraising for House demolition - 2017
 - iv. House demolition – Fall/winter 2017-18
 - v. Conservation easement on Eyler and PHF, LLC properties
 - e. PHF, LLC Tracts
 - i. Section 106 report January 2017 – **Complete March 2017**
 - ii. Notification of ABPP Land Acquisition Grant – **Complete March 2017**
 - iii. Transfer of money - Federal government to CWT – **Complete July 2017**
 - iv. Property transferred to JCHLC - **Complete June 29, 2017**
 - f. Borden Farm –John McKee –speak to him about leasing Eyler tract and PHF, LLC tracts for pasture
2. Harpers Ferry Battlefield
 - a. ABPP grant for conservation easement – Old Standard Property – **Complete - easement recorded 10/31/17**
 - b. Monitor development of outdoor resort plans
3. Smithfield Crossing/Middleway projects
 - a. Develop friends group
 - b. Commercial Liability Partners - land acquisition – **56 acres appraised by Wesley Woods in 2016**
 - c. Lake Louise - land acquisition – 18 acres
4. Summit Point
 - a. Support battlefield friends group
 - b. Kubic property 51 acres– **Being appraised by Wesley Woods – December 2017**
5. Williamsport Action

WV GeoExplorer Project

1. Future for GeoExplorer – possible homes
 - a. Shepherd University Library meeting July 25, 2016 - **NO**
 - b. APUS
2. Funding possibilities for WV GeoExplorer
 - a. Kickstarter
 - b. Historic Shepherdstown
 - c. APUS
 - d. JC School Board

Morgan's Grove Historic District

1. Shepherdstown bike path
2. Williamsport action Civil War Battlefield
3. Highway marking signs - MGHD
4. Creation of friends group
 - a. Community Club project: **Met with CC Board September 12, 2016**

- b. Rev War Activity – Annually in July
- c. Corporation of Shepherdstown?

Middleway Historic District

- 1. Create Historic District design guidelines
- 2. Support Middleway Conservancy projects

Projects to work on with Engineering, Planning, and Zoning Department

- 1. Enact a Historic Preservation Zoning Ordinance – **Planning Commission approval December 12, 2017. Scheduled for public hearing in January 2018**
- 2. Enacting a change ILP Ordinance to include delay of demolition for historic structures
- 3. Sharing a fulltime employee
- 4. JC representation on Property Safety Board
- 5. Adoption of building maintenance ordinance – county option – compliance officer
- 6. Annual training budget

Blakeley Easement Project

- 1. To assign conservation easement portion to LTEP
- 2. To create an annual monitoring program for the preservation easement

Called and emailed Lane McIntosh twice in 2016, emailed in Feb. and June 2017 still not ready for a meeting with Grant Smith, and Burke

Heritage Tourism

- 1. Antietam Battlefield boundary expansion
- 2. Washington homes brochure
- 3. Shepherdstown Cement Mill brochure – **Complete October 6, 2017**
- 4. Shepherdstown Battlefield brochure – **Complete October 6, 2017**
- 5. Jefferson County Courthouse brochure – **Complete December 9, 2017**
- 6. Beeline March Brochure
- 7. WV Road signage – historic districts and battlefields
- 8. Lobby **Journey Through Hallowed Ground National Heritage Area** for inclusion of Shepherdstown and Charles Town – **(2019)**
- 9. Replace broken cast iron sign at Shepherdstown Battlefield – **Complete August 2017**
- 10. Pull off design and construction at Shepherdstown Battlefield
- 11. Parking lot on Shepherdstown Battlefield – **CANCELED, IN THE FLOOD PLANE**

Fundraising and Grants

- 1. Establishment of fundraising committee
 - a. Leigh Koonce
 - b. John Allen, Walter Washington, Doug Perks, Liz McDonald
- 2. Submit grants as appropriate
- 3. Focus on *Our History, Our Community* Fund at EWVCF Goal: \$100,000
- 4. Other Designated Funds at EWVCF
 - a. Katherine Burr Jackson fund for the Peter Burr Farm – \$10,000
 - b. Reliving History Fund - \$9,500

Partnerships

- 1. Joint meeting with JC Historical Society
- 2. Partnering with JC Parks and Rec – **MOU for use of the PBF signed May 23, 2017**
- 3. Partnering with JCCVB

4. Partnering with Duffield's Depot Inc.- **JCHLC voted at its December 2017 meeting to accept the Depot when offered**

Reestablish JC Courthouse Committee

Assigned to Leigh Koonce – **First meeting October 25, 2017**

Don't be so wedded to these projects to past up TARGETS OF OPPORTUNITY!!