2017 PROJECTS  
December 31, 2017

Financial Management
1. Apply for a P-Card
2. FY-16 audit – IN PROCESS
3. FY-17 audit
4. FY-18 Budget - Submitted February 2017 - Approved July 2017

Peter Burr Farm
1. Presentation to JC Parks and Rec Facilities Committee – Complete February 2017
2. Sign MOU mowing and use JCPRC and JCHLC – Complete May 30, 2017
3. Archeology Rehousing
5. Snake Rail Fence at front entrance
6. Storm Water management & Sink holes
7. Replace water heater in Utility building – Complete February 2017
8. Repair hole in Utility Building roof – Complete April 2017
9. Master Naturalist plan - Approved by PVAS/MN 12/19/17

Snow Hill/Poor Farm
1. Repoint chimneys - Contract to Raymond Lind – Complete September
2. Repair hole in roof – Calvin Stapler – Complete June 2017
3. Replace roof on addition – Complete November 16
4. Install dehumidification system (Gold Zero)
5. Corner cabinet restoration Robert Bruner inspected 11/7/15

NR projects and Documentation
1. FIND 2007 SURVEY BOOK? MISPLACED & CAN NOT BE FOUND
2. Feagan’s Mill NR nomination - Complete - January 2017
3. NR nomination - Wild Goose – Demer – At the NR Office in Washington, DC
4. NR nomination – The Rocks - Kelly
5. JC Landmark nomination Johnsontown Church- Demer – awaiting response from church elders
6. NR nomination McMurran Farm - Awaiting owner approval
7. Research ways of adding HR survey data to database in GIS Office

Education Project ideas
1. Teacher Training Materials
   a. Burr Farm
   b. Teaching with historic places
   c. Teaching architecture
2. Docent Training Materials – Peter Burr Farm – Complete October 14, 2017
3. Seek funding for semi-annual speaker series: Topics include
   a. Rural Design Standards for Jefferson County
b. Adaptive reuse of agricultural structures

Jefferson County Battlefield Projects

1. Shepherdstown Battlefield
   a. Antietam Battlefield boundary expansion
   b. Trough Rd. sign relocation, trash pickup; CWT Park Day April 1 – Complete April 2017
   c. Van Evera tracts
      i. Conservation easement – Complete December 28, 2017
   d. Eyler tract
      i. Installation of required sign – Complete May 30, 2017
      ii. Property transferred to JCHLC – Complete June 29, 2017
      iii. Fundraising for House demolition - 2017
      iv. House demolition – Fall/winter 2017-18
      v. Conservation easement on Eyler and PHF, LLC properties
   e. PHF, LLC Tracts
      i. Section 106 report January 2017 – Complete March 2017
      ii. Notification of ABPP Land Acquisition Grant – Complete March 2017
      iii. Transfer of money - Federal government to CWT – Complete July 2017
      iv. Property transferred to JCHLC - Complete June 29, 2017
   f. Borden Farm – John McKee – speak to him about leasing Eyler tract and PHF, LLC tracts for pasture

2. Harpers Ferry Battlefield
   a. ABPP grant for conservation easement – Old Standard Property – Complete - easement recorded 10/31/17
   b. Monitor development of outdoor resort plans

3. Smithfield Crossing/Middleway projects
   a. Develop friends group
   c. Lake Louise - land acquisition – 18 acres

4. Summit Point
   a. Support battlefield friends group
   b. Kubic property 51 acres – Being appraised by Wesley Woods – December 2017

5. Williamsport Action

WV GeoExplorer Project

1. Future for GeoExplorer – possible homes
   a. Shepherd University Library meeting July 25, 2016 - NO
   b. APUS

2. Funding possibilities for WV GeoExplorer
   a. Kickstarter
   b. Historic Shepherdstown
   c. APUS
   d. JC School Board

Morgan’s Grove Historic District

1. Shepherdstown bike path
2. Williamsport action Civil War Battlefield
3. Highway marking signs - MGHD
4. Creation of friends group
   a. Community Club project: Met with CC Board September 12, 2016
b. Rev War Activity – Annually in July
c. Corporation of Shepherdstown?

**Middleway Historic District**
1. Create Historic District design guidelines
2. Support Middleway Conservancy projects

**Projects to work on with Engineering, Planning, and Zoning Department**
2. Enacting a change ILP Ordinance to include delay of demolition for historic structures
3. Sharing a fulltime employee
4. JC representation on Property Safety Board
5. Adoption of building maintenance ordinance – county option – compliance officer
6. Annual training budget

**Blakeley Easement Project**
1. To assign conservation easement portion to LTEP
2. To create an annual monitoring program for the preservation easement

Called and emailed Lane McIntosh twice in 2016, emailed in Feb. and June 2017 still not ready for a meeting with Grant Smith, and Burke

**Heritage Tourism**
1. Antietam Battlefield boundary expansion
2. Washington homes brochure
3. Shepherdstown Cement Mill brochure – *Complete October 6, 2017*
4. Shepherdstown Battlefield brochure – *Complete October 6, 2017*
5. Jefferson County Courthouse brochure – *Complete December 9, 2017*
6. Beeline March Brochure
7. WV Road signage – historic districts and battlefields
8. Lobby *Journey Through Hallowed Ground National Heritage Area* for inclusion of Shepherdstown and Charles Town – *(2019)*
9. Replace broken cast iron sign at Shepherdstown Battlefield – *Complete August 2017*
10. Pull off design and construction at Shepherdstown Battlefield
11. Parking lot on Shepherdstown Battlefield – *CANCELED, IN THE FLOOD PLANE*

**Fundraising and Grants**
1. Establishment of fundraising committee
   a. Leigh Koonce
   b. John Allen, Walter Washington, Doug Perks, Liz McDonald
2. Submit grants as appropriate
3. Focus on *Our History, Our Community* Fund at EWVCF Goal: $100,000
4. Other Designated Funds at EWVCF
   a. Katherine Burr Jackson fund for the Peter Burr Farm – $10,000
   b. Reliving History Fund - $9,500

**Partnerships**
1. Joint meeting with JC Historical Society
2. Partnering with JC Parks and Rec – *MOU for use of the PBF signed May 23, 2017*
3. Partnering with JCCVB
4. Partnering with Duffield’s Depot Inc.- **JCHLC voted at its December 2017 meeting to accept the Depot when offered**

Reestablish JC Courthouse Committee
Assigned to Leigh Koonce – **First meeting October 25, 2017**

Don’t be so wedded to these projects to past up TARGETS OF OPPORTUNITY!!