



## **2019 PROJECTS**

### **February 5, 2019**

#### **Financial Management**

1. FY-17 and FY-18 single audits - **anticipated by April 2019**
2. FY-19 audit
3. FY-20 Budget - **February 2019**

#### **Peter Burr Farm**

1. Renew MOU for mowing and use - JCPRC and JCHLC
2. Update PBF master plan
3. Upgrades and maintenance
  - a. Install grease trap in kitchen
  - b. Install safety railing in barn
  - c. Paint main house
  - d. Repair various roofs
4. Archeology collection rehousing
5. Creation of a Peter Burr Farm Arboretum & Gardens
  - a. Create a ten-year plan for evolving on site flora & removal or control of invasive species
6. Storm Water management & sink holes

#### **Snow Hill/Poor Farm**

1. Notify public that the building and property are for sale or gift

#### **Duffield's Depot**

1. Fundraise for building preservation
2. Engineering study of ground and surface water
3. Apply for WV Development grant for additional work
4. Apply for a planning grant
5. Secure & mothball the building
6. Hold public meetings about future use

#### **Jefferson County Civil War Battlefield Projects**

1. Shepherdstown Battlefield
  - a. Lobby for Antietam National Battlefield boundary expansion
  - b. ABT Park Day April 6, 2019
  - c. Apply for an ABPP grant - Phase I archeology of the Shepherdstown Cement Mill, Packhorse Ford, and Shepherdstown Battlefield
  - d. Eyler & PHF, LLC Tracts
    - i. Eyler house demolition
    - ii. Conservation easement
2. Harpers Ferry
3. Smithfield Crossing/Middleway projects
  - a. Support Middleway Conservancy efforts

- b. Commercial Liability Partners - land acquisition
  - c. Lake Louise
- 4. Summit Point
  - a. Support battlefield friends group
  - b. Kubic property acquisition?
- 5. Williamsport Action
  - a. JCFPB project

#### **NR projects and documentation of historic sites**

1. Submit supplemental NR nomination information for all current NR properties
2. Apply for National Historic Landmark status for JC Courthouse – **NPS staff visited May 7, 2018**
3. NR nomination *McMurrin Farm* - **owner approval April 3, 2018 – Nomination development assigned to J. Demer**
4. Identify one addition property to begin NR nomination process
5. Research ways of adding HR survey data to database in GIS Office
6. Update online information; Maps and database
7. Contract for Route 340 NR research
8. JCHLC nomination *Rose Lawn* - **Awaiting final photo**
9. JCHLC nomination *Leonard Davis house*

#### **Education Projects**

1. Host a part-time AmeriCorps member, Meaghan Papeika
2. Make **Clio** entries on historic sites in JC
3. Article in the *Observer*
  - a. **May National Historic Preservation month**
4. Seek funding for semi-annual speaker series: Topics include
  - a. Rural Design Standards for Jefferson County
  - b. Adaptive reuse and local zoning
  - c. Adaptive reuse of agricultural structures

#### **WV GeoExplorer Project**

1. Future for WV GeoExplorer – possible home(s)
  - a. APUS
2. Funding possibilities for WV GeoExplorer
  - a. Jefferson County Historical Society
  - b. APUS
  - c.

#### **Morgan's Grove Historic District**

1. Monitor progress on the Shepherdstown bike path and its impact on historic sites
2. Highway marking signs - MGHHD
3. Create a friends group
  - a. Community Club project: **Met with CC Board September 12, 2016**
  - b. Rev War Activity – Annually in July?
  - c. Corporation of Shepherdstown?

#### **Middleway Historic District**

1. Support Middleway Conservancy projects
2. Design standards – **Assigned to Meaghan**

#### **Projects to work on with Engineering, Planning, and Zoning Department**

1. Delay of demolition ordinance for historic structures

2. Sharing a part-time employee with Office of Planning

### **Blakeley Easement Project**

1. Create and assign conservation easement portion to LTEP
  - a. Baseline survey – **contract with Mark Schiavone**
  - b. Prepare easement in conjunction with LTEP
  - c. Budget for contribution to LTEP stewardship fund, \$1,000 per year for five years
2. Create an annual monitoring program for the preservation easement

### **Heritage Tourism**

1. Lobby for Antietam Battlefield boundary expansion – **NOT UNTIL 2020**
2. Lobby Corporation of Shepherdstown to create, plan and execute events on the Shepherdstown Battlefield & Packhorse Ford, e.g. Potomac River Walk, reenactments, etc.
3. Washington Homes Bus Tour in JC - based at Happy Retreat
4. Reprint driving tours brochures
5. Produce a *Washington Homes* brochure
6. Produce a 18<sup>th</sup> & 19<sup>th</sup> *Fords & Ferries in Jefferson County* brochure
7. Produce an *18<sup>th</sup> and 19<sup>th</sup> Century Mills in Jefferson County* brochure
8. WV Road signage – historic districts and battlefields
9. Lobby **Journey Through Hallowed Ground National Heritage Area** to redraw their boundaries to include Shepherdstown and Charles Town
10. Signage for bike trails along Civil War troop march routes
11. Construct viewing platform off River Rd of the Cement Mill ruins, Scout project?

### **Fundraising and Grants**

1. Establish fundraising committee
  - a. Martin Burke, John Allen, Walter Washington, Doug Perks, Liz McDonald
2. Submit projects grants as appropriate
3. Focus on *Our History, Our Community* Fund at EWVCF initial goal: \$100,000
  - a. Budget line item of \$2,500 every fiscal year -
4. Other Designated Funds at EWVCF
  - a. Katherine Burr Jackson fund for the Peter Burr Farm – \$10,000
  - b. Reliving History Fund for the Peter Burr Farm - \$11,500

### **Partnerships**

1. Joint meeting with JC Historical Society
2. Partnering with JCCVB on heritage tourism projects
3. Partnering with JCFPB on Farmland/Battlefield land easements