



Jefferson County Historic Landmarks Commission
December 12, 2018
Jefferson County Meeting Room

Members present: Martin Burke (Chair), H.S. Leigh Koonce (Secretary), Jack Hefestay (Treasurer), Ben Horter, Tony Troxel, Ralph Lorenzetti (Commission Liaison)

Guests present: Meaghan Papeika, David Tabb, John Demer

Mr. Burke called the meeting to order at 7:07 pm, owing to the tardiness of the Secretary.

Mr. Burke introduced Ralph Lorenzetti, the County Commission Liaison to the Landmarks Commission.

No public comment was heard.

November Minutes: Mr. Hefestay moved to approve the minutes of the November meeting, as presented. Mr. Troxel seconded the motion, which passed unanimously.

Treasurer's Report: Mr. Hefestay performed an internal audit and sent a copy to Michelle Gordon, the County Finance Director, and Mr. Burke. He reported the balance as \$17,934.31. Mr. Burke indicated a \$4,000 check is in transit from the National Trust for Historic Preservation for an geotechnical study at the Duffields Depot. Mr. Burke received the FY16 audit report and it is available for Commission review. He reminded the HLC that the FY17 and FY18 audits will be paired with the Jefferson County Commission this year, thus saving the HLC money.

Court House Committee: Mr. Koonce requested an allocation to purchase a frame to replace the current one housing the photograph of Dr. Martin Luther King, Jr. Mr. Horter moved to approve the allocation and Mr. Burke seconded. The motion passed unanimously. Mr. Tabb indicated he will be happy to donate the needed wood. Mr. Koonce will partner with Mr. Tabb in the new year. Mr. Burke again asked that the public notices board be removed from the front of the Court House. Mr. Koonce reported he asked the Maintenance Department to fix the left gate, which is currently held in place with rope.

AmeriCorps Member Report: Ms. Papeika reported a grant application has been made to the Jefferson Historic Cemetery Fund for \$5,000 for repairs at the Coyle Cemetery stone wall. She has begun work on a brochure for the *Washington Homes*. Mr. Burke submitted a Community Partnership Grant Program grant request to the CVB for \$500 to reprint the driving tour brochures. Mr. Burke also submitted a grant request for \$5,000 to the BB&T Foundation for the *Our History, Our Community* endowment fund at the Eastern WV Community Foundation.

Eyler House: The house is still standing. The contractor still can't access the house owing to continued poor weather, flooding, and

McMurran Farm: Mr. Demer reported the basic research has been done for the nomination form. He hopes to have a draft by January.

Rt. 340 Project: Mr. Horter reported the SHPO has no issue with switching properties for the nominations. The SHPO will reach out to the Department of Highways to make sure they have no opposition.

Duffields Depot: The debris on the right side of the property has been removed. First and second floor debris has been removed as well. Mr. Burke has contracted with Triad Engineering about solutions for the water in the basement. He indicated the HLC will eventually have to hold public meetings about the future use of the depot. Mr. Burke spoke with CSX about the property line. They said their right of way is three feet from the front of the building. Mr. Koonce asked if the County Commission had granted the request from the HLC for funding for the remediation project. Mr. Burke reported that the County Commission gave \$500 since there was a surplus in HLC funding relating not having to pay for the FY-16 audit.

2018/2019 Project Listing: Mr. Burke presented a listing of the 2018 projects and their statuses, as well as a draft 2019 list of projects.

Mr. Hefestay moved to allow Mr. Burke to change the rules of the HLC to shift to a meeting schedule of every other month, rather than every month. Mr. Burke seconded the motion which passed unanimously.

There will be no regular meeting in January as Mr. Burke will be out of the country.

Park Day will be April 6th, 2019 at the same location as last year.

Mr. Koonce spoke about the removal of the plaque on the Court House honoring Confederate soldiers and indicated his thanks to the County Commission for the 3-2 vote to remove it.

Mr. Horter moved to adjourn the meeting at 8:45. Mr. Troxel seconded the motion which passed unanimously.

Respectfully submitted,

/s/

H.S. Leigh Koonce, Secretary
Jefferson County Historic Landmarks Commission