



Meeting Minutes
Jefferson County Historic Landmarks Commission
November 14, 2019
Jefferson County Commission Meeting Room
Charles Town, WV 25414

Members Present: Martin Burke (Chair), H.S. Leigh Koonce (Secretary), Ben Horter (Treasurer)

Guests Present: McKenzie Hitchcock, Nathan Cochran

Mr. Burke called the meeting to order at 10:04 am.

EPA Compliant #04R-19-R3

Mr. Horter moved to enter an executive session for the purpose of obtaining legal advice from Nathan Cochran, Assistant Jefferson County Prosecuting Attorney, at 10:05 am. Mr. Burke seconded the motion which passed unanimously.

Mr. Burke moved to exit executive session at 11:05 am and to adjourn the meeting. Mr. Horter seconded the motion which passed unanimously.

Respectfully submitted,

/s/

H.S. Leigh Koonce, Secretary
Jefferson County Historic Landmarks Commission