



2019 PROJECTS COMPLETED

December 31, 2019

Financial Management

1. FY-17 audit and FY-18 single audit - **Complete April 2019**
2. FY-20 Budget presentation – **Complete February 2019**

Peter Burr Farm

1. Renew MOU for mowing and use - JCPRC and JCHLC – **Complete June 2019**
2. Update PBF master plan
3. Upgrades and maintenance
 - a. Install grease trap in kitchen
 - b. Install safety railing in barn – **Complete May10, 2019**
 - c. Paint main house – **East Side Complete June 2019**
 - d. Repair roof on barn
 - e. Replace roof on Utility building – **Complete December 23, 2019**
 - f. Repoint chimney on main house – **½ Completed December 2019**
4. Archeology collection rehousing
5. Creation of a Peter Burr Farm Arboretum
 - a. Create a ten-year plan for evolving on site flora & removal or control of invasive species

Snow Hill/Poor Farm

1. Gift, with easement, to Rock Spring Church – **Complete December 20, 2019**

Duffield's Depot

1. Fundraise for building preservation - **Ongoing**
2. Engineering study of ground and surface water – **Complete February 13, 2019**
3. Apply for WV Development grant for ground water control – **Did not apply - no matching money**
4. Secure the building
 - a. Infill doorway in east wall – **Complete November 23, 2019**
 - b. Repair windows and doors
5. Hold public meetings about future use

Jefferson County Civil War Battlefield Projects

1. **Shepherdstown Battlefield**
 - a. Lobby for Antietam National Battlefield boundary expansion
 - b. ABT Park Day April 6, 2019 – **Completed at the cost of \$550 – using 20 volunteers**
 - c. Borden Farm Easement – **JCFPB project**
 - d. Eyler & Merckham Tracts
 - i. Eyler house demolition – **Complete April 17, 2019**
 - ii. Conservation easement – **Complete July 31, 2019**
 - e. Install Civil War Trails signs at Shepherdstown Battlefield – **Complete November 12, 2019**
 - f. Construct viewing platform off River Rd of the Cement Mill ruins

2. **Harpers Ferry Historical Park**
 - a. Assist Park in any way possible
3. **Smithfield Crossing Battlefield**
 - a. Support Middleway Conservancy efforts
 - b. NFM 1 LLC - land acquisition
 - c. Lake Louise
4. **Summit Point Battlefield**
 - a. Support battlefield friends' group
 - b. Magaha easement – **JCFPB project**
 - c. Kubic property acquisition
5. **Williamsport Action**

NR projects and documentation of historic sites

1. Submit supplemental NR nomination information for any current NR properties - **Ongoing**
2. Apply for National Historic Landmark status for JC Courthouse – **NPS staff visited May 7, 2018 project now in the hands of NPS National Capitol Region.**
3. NR nomination *McMurrin Farm* - **owner approval April 3, 2018 – Nomination development assigned to J. Demer - Draft submitted to SHPO February 18, 2019**
4. *The Rocks* - **currently on review WVSHPO**
5. Research ways of adding HR survey data to database in GIS Office
6. Update online information; Maps and database
7. Contract for Route 340 NR research and NR nominations
8. JCHLC nomination *Rose Lawn* - **Awaiting final photo**
9. *Beelers Mill*, NR nomination being developed by the owner, based on DOH research report

Education Projects

1. Host a part-time AmeriCorps member, Meaghan Papeika – **Complete August 21, 2019**
2. Host a full-time AmeriCorps Member, McKenzie Hitchcock, **Started in September 2019**
3. Renew Memorandum of Understanding with Shepherd U HPPH program – **MOU on review**
4. Make **Clio** entries on historic sites in JC – **Ongoing**
5. Seek funding for semi-annual speaker series: Topics include
 - a. Rural Design Standards for Jefferson County
 - b. Adaptive reuse and local zoning
 - c. Adaptive reuse of agricultural structures
6. **WV GeoExplorer Project**
 - a. Future for WV GeoExplorer
 - b. Funding possibilities for WV GeoExplorer
 - Jefferson County Historical Society
 - APUS

Morgan's Grove Historic District

1. Monitor progress on the Shepherdstown bike path and its impact on historic sites
2. Highway marking signs - MGHD
3. Create a friends group
 - a. Community Club project: **Met with SCC Board September 12, 2016**
 - b. Rev War Activity – Annually in July?
 - c. Corporation of Shepherdstown?

Middleway Historic District

1. Support Middleway Conservancy projects
2. Design standards for Middleway Historic District– **Draft on review January 2020**

Projects to work on with Engineering, GIS, Planning and Zoning Department

1. Delay of demolition ordinance for historic structures
2. Sharing a full-time employee with Office of Planning & Zoning

Blakeley Easement Project(s)

1. Assign conservation portion of easement to LTEP
 - a. Baseline survey
 - b. Prepare easement in conjunction with LTEP
 - c. Budget for contribution to LTEP stewardship fund, \$2,500 per year for two years

Heritage Tourism

1. Lobby for Antietam Battlefield boundary expansion – **NOT UNTIL 2020**
2. Lobby Corporation of Shepherdstown to create, plan and execute events on the Shepherdstown Battlefield & Packhorse Ford, e.g. Potomac River Walk, reenactments, etc.
3. Washington Homes Bus Tour in JC - based at Happy Retreat
4. Reformat and reprint driving tour brochures – **Complete March 2019**
5. Install Civil War Trails signs at Shepherdstown Battlefield – **Complete November 12, 2019**
6. Produce a *Washington Homes of Jefferson County* brochure – **Complete December 23, 2019**
7. Produce a 18th *Fords & Ferries in Jefferson County* brochure
8. WV Road signage – historic districts and battlefields
9. Lobby **Journey Through Hallowed Ground National Heritage Area** to redraw their boundaries to include Shepherdstown and Charles Town
10. Signage for bike trails along Civil War troop march routes

Fundraising and Grants

1. Establish fundraising committee
2. Submit project grants as appropriate- specifically Duffields Depot
3. Focus on *Our History, Our Community* Fund at EWVCF: **\$29,042 current balance**
 - a. JCHLC Budget line item of \$2,500 every fiscal year -
4. Other Designated Funds at EWVCF
 - a. Katherine Burr Jackson fund for the Peter Burr Farm – **\$13,383.00 current balance**
 - b. Reliving History Fund for the Peter Burr Farm - **\$16,520 current balance**

Celebrating Historic Preservation Month - May

1. Start planning a month-long campaign for 2020
 - a. Article in the *Observer*
 - b. Art show in conjunction with the high schools' art departments
 - c. Two to four lectures
 - d. Fundraising gala

Partnerships

1. Joint meeting with JC Historical Society – **Planned for March 2020**
2. Partnering with JCCVB on heritage tourism projects
3. Partnering with JCFPB on Farmland (Battlefield) land easements