



## **2020 PROJECTS**

### **January 14, 2020**

#### **Financial Management**

1. FY-19 audit
2. FY-21 Budget presentation – **Complete February 2020**
3. FY-21 Budget approval

#### **Peter Burr Farm**

1. Renew MOU for mowing and use - JCPRC and JCHLC
2. Update PBF master plan
3. Upgrades and maintenance
  - a. Install grease trap in kitchen
  - b. Paint main house
  - c. Repair barn roof
  - d. Repoint chimney on main house
4. Archeology collection rehousing
5. Purchase 3 acres in the front of the Burr house
6. Creation of a Peter Burr Farm Arboretum
  - a. Create a ten-year plan for evolving on-site flora & removal or control of invasive species

#### **Duffield's Depot**

1. Fundraise for building preservation
2. Apply for WV Development grant for ground water control
3. Contract for grounds maintenance
4. Secure & mothball the building
  - a. Contract for ground water control
  - b. Getting electrical service to the building
  - c. Repair or replace windows and doors
  - d. Structural replacement of flooring
  - e. Remove debris
  - f. Replace west gable end with stone
  - g. Preservation of interior details
  - h. Construct handicap access ramp
5. Hold public meetings about future use

#### **Jefferson County Civil War Battlefield Projects**

1. **Shepherdstown Battlefield**
  - a. Lobby for Antietam National Battlefield boundary expansion
  - b. ABT Park Day April 2020
  - c. Construct viewing platform off River Rd of the Cement Mill ruins, Scout project?
  - d. Far Away Farms
2. **Harpers Ferry Historical Park**
3. **Smithfield Crossing Battlefield**

- a. Support Middleway Conservancy for battlefield land acquisition
- b. NFM 1 LLC - land acquisition?
- c. Lake Louise
- 4. **Summit Point Battlefield**
  - a. Support battlefield friends group
  - b. Kubic property acquisition?
- 5. **Williamsport Action**

#### **NR projects and documentation of historic sites**

- 1. Begin resurveying and verifying JCHLC inventory -
- 2. Submit supplemental NR nomination information for any current NR properties
- 3. Apply for National Historic Landmark status for JC Courthouse – **NPS staff visited May 7, 2018 project now in the hands of NPS National Capitol Region.**
- 4. NR nomination *McMurrin Farm* - **owner approval April 3, 2018 – Nomination development assigned to J. Demer - Draft submitted to SHPO February 18, 2019**
- 5. *The Rocks* – **Awaiting response from SHPO**
- 6. Research ways of adding HR inventory data to database in GIS Office
- 7. Update online information; Maps and database
- 8. Contract for Route 340 NR nominations
- 9. JCHLC nomination *Rose Lawn* - **Awaiting final photo**
- 10. *Beelers Mill* – Owner is taking the lead on submitting NR nomination
- 11. Add three barns to the roles of JC Historic Landmarks

#### **Education Projects**

- 1. Host a full-time AmeriCorps Member, McKenzie Hitchcock, ending in September 2020
- 2. Apply full-time AmeriCorps Member - March 2020
- 3. Renew MOU with Shepherd University – **Complete – January 15, 2020**
- 4. Make **Clio** entries on historic sites in JC
- 5. Seek funding for semi-annual speaker series: Topics might include:
  - a. Rural Design Standards for Jefferson County
  - b. Adaptive reuse and local zoning
  - c. Adaptive reuse of agricultural structures
- 6. **WV GeoExplorer Project**
  - a. Future for WV GeoExplorer
  - b. Funding possibilities for WV GeoExplorer
    - Jefferson County Historical Society
    - APUS

#### **Morgan's Grove Historic District**

- 1. Monitor progress on the Shepherdstown bike path and its impact on historic sites
- 2. Highway marking signs - MGHD
- 3. Create a friend's group for MGHD
  - a. Community Club project?
  - b. Rev War Activity – Annually in July?
  - c. Corporation of Shepherdstown?

#### **Middleway Historic District**

- 1. Support Middleway Conservancy projects
- 2. Design standards for Middleway Historic District– **Draft on review January 2020**

## **Projects with Engineering, GIS, Planning and Zoning Department**

1. Delay of demolition ordinance for historic structures
2. Sharing a full-time employee with Office of Planning & Zoning

## **Blakeley Easement Project**

1. Assign conservation easement portion of 1988 easement to LTEP
  - a. Baseline survey
  - b. Prepare easement in conjunction with LTEP
  - c. Budget for contribution to LTEP stewardship fund, \$2,500 per year for two years

## **Heritage Tourism**

1. Lobby for Antietam Battlefield boundary expansion
2. Lobby Corporation of Shepherdstown to create, plan and execute events on the Shepherdstown Battlefield & Packhorse Ford, e.g. Potomac River Walk, reenactments, etc.
3. Washington Homes Bus Tour in JC - based at Happy Retreat
4. WV Road signage – historic districts and battlefields
5. Lobby **Journey Through Hallowed Ground National Heritage Area** to redraw their boundaries to include Shepherdstown and Charles Town – Sent email January 14, 2020
6. Signage for bike trails along Civil War troop march routes
7. Write and distribute *Duffields Depot* brochure
8. Write and distribute *Packhorse Ford and the settlement of Jefferson County* brochure
9. Write and distribute *Peter Burr Farm* brochure

## **Fundraising and Grants**

1. Establish fundraising committee
2. Submit projects grants as appropriate
3. Rename *Our History, Our Community* Endowment Fund – **Complete February 21, 2020**
  - a. Focus on at EWVCF: \$38,570 as of 2/20
  - b. JCHLC budget line item of \$2,500 every fiscal year
4. Other Designated Funds at EWVCF
  - a. Katherine Burr Jackson Fund for the Peter Burr Farm – \$11,812.00 as of 10/2019
  - b. Reliving History Fund for the Peter Burr Farm - \$16,520 as of 10/2019

## **Celebrating Historic Preservation Month - May**

1. Start planning a month-long campaign for 2020
  - a. Article in the *Observer*
  - b. Art show in conjunction with the high schools' art departments
  - c. Two to four lectures
  - d. Fundraising gala

## **Partnerships**

1. Joint meeting with JC Historical Society
2. Partnering with JCCVB on heritage tourism projects
3. Partnering with JCFPB on Farmland/Battlefield land easements
4. Safe Water Conservation Collaborative