2020 PROJECTS
January 14, 2020

Financial Management
1. FY-19 audit
2. FY-21 Budget presentation – **Complete February 2020**
3. FY-21 Budget approval

Peter Burr Farm
1. Renew MOU for mowing and use - JCPRC and JCHLC
2. Update PBF master plan
3. Upgrades and maintenance
   a. Install grease trap in kitchen
   b. Paint main house
   c. Repair barn roof
   d. Repoint chimney on main house
4. Archeology collection rehousing
5. Purchase 3 acres in the front of the Burr house
6. Creation of a Peter Burr Farm Arboretum
   a. Create a ten-year plan for evolving on-site flora & removal or control of invasive species

Duffield’s Depot
1. Fundraise for building preservation
2. Apply for WV Development grant for ground water control
3. Contract for grounds maintenance
4. Secure & mothball the building
   a. Contract for ground water control
   b. Getting electrical service to the building
   c. Repair or replace windows and doors
   d. Structural replacement of flooring
   e. Remove debris
   f. Replace west gable end with stone
   g. Preservation of interior details
   h. Construct handicap access ramp
5. Hold public meetings about future use

Jefferson County Civil War Battlefield Projects
1. Shepherdstown Battlefield
   a. Lobby for Antietam National Battlefield boundary expansion
   b. ABT Park Day April 2020
   c. Construct viewing platform off River Rd of the Cement Mill ruins, Scout project?
   d. Far Away Farms
2. Harpers Ferry Historical Park
3. Smithfield Crossing Battlefield
a. Support Middleway Conservancy for battlefield land acquisition
b. NFM 1 LLC - land acquisition?
c. Lake Louise

4. Summit Point Battlefield
   a. Support battlefield friends group
   b. Kubic property acquisition?

5. Williamsport Action

NR projects and documentation of historic sites
1. Begin resurveying and verifying JCHLC inventory -
2. Submit supplemental NR nomination information for any current NR properties
3. Apply for National Historic Landmark status for JC Courthouse – NPS staff visited May 7, 2018
   project now in the hands of NPS National Capitol Region.
4. NR nomination McMurran Farm - owner approval April 3, 2018 – Nomination development
   assigned to J. DeMer - Draft submitted to SHPO February 18, 2019
5. The Rocks – Waiting response from SHPO
6. Research ways of adding HR inventory data to database in GIS Office
7. Update online information; Maps and database
8. Contract for Route 340 NR nominations
9. JCHLC nomination Rose Lawn - Awaiting final photo
10. Beelers Mill – Owner is taking the lead on submitting NR nomination
11. Add three barns to the roles of JC Historic Landmarks

Education Projects
1. Host a full-time AmeriCorps Member, McKenzie Hitchcock, ending in September 2020
2. Apply full-time AmeriCorps Member - March 2020
3. Renew MOU with Shepherd University – Complete – January 15, 2020
4. Make Clio entries on historic sites in JC
5. Seek funding for semi-annual speaker series: Topics might include:
   a. Rural Design Standards for Jefferson County
   b. Adaptive reuse and local zoning
   c. Adaptive reuse of agricultural structures
6. WV GeoExplorer Project
   a. Future for WV GeoExplorer
   b. Funding possibilities for WV GeoExplorer
      Jefferson County Historical Society
      APUS

Morgan’s Grove Historic District
1. Monitor progress on the Shepherdstown bike path and its impact on historic sites
2. Highway marking signs - MGHD
3. Create a friend’s group for MGHD
   a. Community Club project?
   b. Rev War Activity – Annually in July?
   c. Corporation of Shepherdstown?

Middleway Historic District
1. Support Middleway Conservancy projects
2. Design standards for Middleway Historic District– Draft on review January 2020
Projects with Engineering, GIS, Planning and Zoning Department
1. Delay of demolition ordinance for historic structures
2. Sharing a full-time employee with Office of Planning & Zoning

Blakeley Easement Project
1. Assign conservation easement portion of 1988 easement to LTEP
   a. Baseline survey
   b. Prepare easement in conjunction with LTEP
   c. Budget for contribution to LTEP stewardship fund, $2,500 per year for two years

Heritage Tourism
1. Lobby for Antietam Battlefield boundary expansion
2. Lobby Corporation of Shepherdstown to create, plan and execute events on the Shepherdstown Battlefield & Packhorse Ford, e.g. Potomac River Walk, reenactments, etc.
3. Washington Homes Bus Tour in JC - based at Happy Retreat
4. WV Road signage – historic districts and battlefields
5. Lobby Journey Through Hallowed Ground National Heritage Area to redraw their boundaries to include Shepherdstown and Charles Town – Sent email January 14, 2020
6. Signage for bike trails along Civil War troop march routes
7. Write and distribute Duffields Depot brochure
8. Write and distribute Packhorse Ford and the settlement of Jefferson County brochure
9. Write and distribute Peter Burr Farm brochure

Fundraising and Grants
1. Establish fundraising committee
2. Submit projects grants as appropriate
3. Rename Our History, Our Community Endowment Fund – Complete February 21, 2020
   a. Focus on at EWVCF: $38,570 as of 2/20
   b. JCHLC budget line item of $2,500 every fiscal year
4. Other Designated Funds at EWVCF
   a. Katherine Burr Jackson Fund for the Peter Burr Farm – $11,812.00 as of 10/2019
   b. Reliving History Fund for the Peter Burr Farm - $16,520 as of 10/2019

Celebrating Historic Preservation Month - May
1. Start planning a month-long campaign for 2020
   a. Article in the Observer
   b. Art show in conjunction with the high schools’ art departments
   c. Two to four lectures
   d. Fundraising gala

Partnerships
1. Joint meeting with JC Historical Society
2. Partnering with JCCVB on heritage tourism projects
3. Partnering with JCFPB on Farmland/Battlefield land easements
4. Safe Water Conservation Collaborative