



Meeting Minutes
Jefferson County Historic Landmarks Commission
Virtual Meeting held via ZOOM
April 8, 2020

Members Present: Martin Burke (Chair), H.S. Leigh Koonce (Secretary), Jack Hefestay (Treasurer)

Guests Present: McKenzie Hitchcock, John Demer

Mr. Burke called the meeting to order at 7:00 pm.

Public Comment: No public comment was heard.

Minutes of the December Meeting: Mr. Koonce presented the minutes of the December meeting. Mr. Hefestay moved to approve the minutes as presented. Mr. Burke seconded the motion, which passed unanimously.

Treasurer's Report: Mr. Hefestay presented a balance of \$7,663.26. One check is still outstanding, written to Eden Designs.

FY-21 Budget: Mr. Burke stated the new budget year begins on July 1st. A draft was presented. Mr. Burke reduced the budget to \$22,000, from the \$25,000 figure offered by the County Finance Director. He further stated the Fairs and Festivals grant is up in the air. Bread baking will not occur until June, at the earliest. Owing to the ongoing pandemic, it will be difficult to know what our income stream will be.

2020-2021 Slate of Officers: Mr. Burke presented a slate of officers as follows:

President: Martin Burke
Secretary: H.S. Leigh Koonce
Treasurer: Jack Hefestay

No nominations were received from the floor and the slate was accepted by acclamation.

Rose Lawn: Mr. Demer reported a photograph is waited upon, but that everything was approved at a previous meeting. (**Note:** this statement is incorrect **Rose Lawn** was not approved as a JC Historic Landmark at a previous meeting. Nomination was voted on and accepted as a JC Historic Landmark at the July 8, 2020 meeting.)

Shepherdstown Battlefield Property: Mr. Burke reported the JCHLC owns 56 acres of land on the Shepherdstown Battlefield. He spoke with the Antietam Park Superintendent; Susan Trail and they believe it is a good time to start lobbying Congress for a boundary expansion. Mr. Burke is reaching out to adjacent property owners and seeking letters of support from various organizations in Jefferson County

Court House Committee: Mr. Koonce had to no report to offer. Mr. Burke reported the National Historic Landmark nomination has been taken over by the National Capitol Region of the National Park Service. Some minor corrections were needed. No action will be seen until 2021 owing to the backlog nominations at the federal level.

AmeriCorps Member Report: Ms. Hitchcock submitted a grant to the SHPO for the Duffields Depot to remediate the water in the basement. She also finished the Peter Burr Farm brochure and is working on barn research.

At 8:05 pm, Mr. Hefestay moved to adjourn. Mr. Burke seconded the motion which passed unanimously.

Respectfully submitted,

/s/

H.S. Leigh Koonce, Secretary
Jefferson County Historic Landmarks Commission