



COMPLETED 2020 PROJECTS December 31, 2020

Financial Management

1. FY-19 audit – **Complete June 2020**
2. FY-21 Budget presentation – **Complete February 2020**
3. FY-21 Budget approval – **Complete July 8, 2020**

Peter Burr Farm

1. Renew MOU for mowing - JCPRC and JCHLC – **MOU not renewed, but JCPRC contracted to mow**
2. Update PBF master plan
3. Upgrades and maintenance
 - a. Install grease trap in kitchen
 - b. Paint main house
 - c. Replace barn roof – **Complete November 20, 2020**
 - d. Repoint chimney on main house kitchen
 - e. Repair Men's bathroom – **Complete September 21, 2020**
4. Archeology collection rehousing

Duffield's Depot

1. Fundraise for building preservation
2. Apply for WV Development grant for ground water control – **Submitted April 6, 2020 - Approved in November but JCHLC chose not to accept**
3. Contact CSX to determine what can be built next to a very active rail line – **Complete Dec. 2020**
4. Contract for grounds maintenance – **Hired Larry Shipley for summer 2020**
5. Secure & mothball the building
 - a. Contract for ground water control?
 - b. Get electrical service near the building – **Complete November 2020**
 - c. Repair or replace windows and doors – **Windows repaired and installed. Doors on order**
 - d. Elevation and boundary survey – **Complete November 2020**
 - e. Structural replacement of flooring
 - f. Remove debris
 - g. Replace west gable end with stone?
 - h. Preservation of interior details
6. Hold public meetings about future use

Jefferson County Civil War Battlefield Projects

1. **Shepherdstown Battlefield**
 - a. Lobby for Antietam National Battlefield boundary expansion
 - b. ABT Park Day April 2020 – **CANCELED DUE TO COVID-19**
 - c. SBPA fall cleanup – **Complete October 24, 2020**
2. **Harpers Ferry Historical Park**
3. **Smithfield Crossing Battlefield**

- a. Support Middleway Conservancy for battlefield land acquisition
- b. NFM 1 LLC - land acquisition?
- c. Lake Louise
- 4. **Summit Point Battlefield**
 - a. Support battlefield friends' group
 - b. Kubic property acquisition?
- 5. **WilliamSPORT Action**

NR projects and documentation of historic sites

- 1. Begin resurveying and verifying JCHLC inventory
- 2. Submit supplemental information for any current NR properties
- 3. Apply for National Historic Landmark status for JC Courthouse – **Draft NHL nomination received 3/2/20 – reviewed and returned 3/19/20- nomination now awaits NHL Committee review which will happen in 2021**
- 4. NR nomination *Taylor's Landing/McMurrin Farm* –**will be presented on March 1, 2021 meeting**
- 5. NR nomination *The Rocks* – **Complete as of December 3rd when the Rocks was added in the NR**
- 6. Research ways of adding HR inventory data to database in GIS Office
- 7. Update online information; Maps and database
- 8. JCHLC nomination *Rose Lawn* – **COMPLETE APRIL 18th**
- 9. National Register nomination *Beelers Mill* – Assigned to John Demer
- 10. Add two barns as JC Historic Landmarks – *Altona & Boidestone's* – **COMPLETE JULY 8th**

Education Projects

- 1. Host a full-time AmeriCorps Member, McKenzie Hitchcock - **Complete September 2020**
- 2. Apply part-time AmeriCorps Member for 2020-2021– **Complete April 6, 2020. Due to COVID JCHLC decided not to host a part-time AmeriCorps Member 20-21**
- 3. Renew MOU with Shepherd University – **Complete January 15, 2020**
- 4. Make **Clio** entries on historic sites in JC - **ongoing**
- 5. Seek funding for semi-annual speaker series: Topics might include:
 - a. Rural Design Standards for Jefferson County
 - b. Adaptive reuse and local zoning
 - c. Adaptive reuse of agricultural structures
- 6. WV GeoExplorer Project
 - a. Future for WV GeoExplorer
 - b. Funding possibilities for WV GeoExplorer
Jefferson County Historical Society
APUS

Morgan's Grove Historic District

- 1. Monitor progress on the Shepherdstown bike path and its impact on historic sites
- 2. Highway marking signs - MGHD
- 3. Create a friend's group for MGHD
 - a. Community Club project?
 - b. Rev War Activity – Annually in July?
 - c. Corporation of Shepherdstown?

Middleway Historic District

- 1. Support Middleway Conservancy projects
- 2. Design standards for Middleway Historic District– Comments on **draft received March 13th from MC**

Projects with Engineering, GIS, Planning and Zoning Department

1. Delay of demolition ordinance for historic structures
2. Explore sharing a full-time employee with Office of Planning & Zoning

Route 340 Mitigation

1. Hired contractor, Maral Kaliban, to research and write four NR nominations – **Complete April 16, 2020**
 - a. NR nomination for *Spring Grove/Olive Boy* **will be presented on March 1, 2021 at WVA&C committee meeting**
 - b. NR nomination for Wayside Farm

Blakeley Easement Project

1. Assign conservation easement portion of 1988 easement to LTEP
 - a. Baseline survey
 - b. Prepare easement in conjunction with LTEP
 - c. Budget for contribution to LTEP stewardship fund, \$2,500 per year for two years

Heritage Tourism

1. Lobby for Antietam Battlefield boundary expansion
2. Lobby Corporation of Shepherdstown to create, plan and execute events on the Shepherdstown Battlefield & Packhorse Ford, e.g. Potomac River Walk, reenactments, etc.
3. Lobby **Journey Through Hallowed Ground National Heritage Area** to redraw their boundaries to include Shepherdstown and Charles Town – **Sent email January 14, 2020 - organization seems to be inactive**
4. Signage for bike trails along Civil War troop march routes
5. Write and distribute *Duffield's Depot* brochure – **In draft - still researching to determine content**
6. Combine & update *Peter Burr Farm* brochure – **Complete June 2020**

Fundraising and Grants

1. Submit project grants as appropriate -
2. Rename *Our History, Our Community* Endowment Fund to become the *Jefferson County Historic Preservation Fund* – **Complete February 21, 2020**
 - a. Focus on JCHPF: \$55,719 as of 12/3/20
 - b. JCHLC budget line item of \$2,500 every fiscal year – **Complete July 1, 2020**
3. Other Designated Funds at EWVCF
 - a. Katherine Burr Jackson Fund for the Peter Burr Farm – \$14,812.00 as of 10/2020
 - b. Reliving History Fund for the Peter Burr Farm - \$17,520 as of 10/2020

Celebrating Historic Preservation Month – May - CANCELED DUE TO COVID-19

1. Start planning a month-long campaign for 2020
 - a. Article in the *Observer*
 - b. Art show in conjunction with the high schools' art departments
 - c. Two to four lectures
 - d. Fundraising gala

Partnerships

1. Joint meeting with JC Historical Society
2. Partnering with JCCVB on heritage tourism projects
3. Partnering with JCFPB on Farmland/Battlefield land easements
4. Safe Water Conservation Collaborative