



Meeting Minutes
Jefferson County Historic Landmarks Commission
February 10, 2021
Virtual Meeting Via Zoom

Members Present: Martin Burke (Chair), H.S. Leigh Koonce (Secretary), Jack Hefestay (Treasurer), John Demer

Guests Present: Addison Reese, Mark Muse

Mr. Burke called the meeting to order at 7:04 pm.

Public Comment: Ms. Reese stated she is continuing to work on a JC Landmarks nomination for St. Paul's Baptist Church, Kearneysville, WV

Minutes of the December Meeting: Mr. Koonce presented the minutes of the December meeting. Mr. Hefestay moved to approve the minutes as presented. Mr. Burke seconded the motion, which passed unanimously.

Treasurer's Report: Mr. Hefestay presented a balance of \$54,823.99. Mr. Burke noted all but approximately \$11,000 of the balance is committed to the Rt. 340 Project nominations. Mr. Burke moved to approve the treasurer's report as presented. Mr. Hefestay seconded the motion, which passed unanimously.

FY-2022 Budget: Mr. Burke indicated he requested an additional \$1,500 allotment from the County Commission in the next budget for the Jefferson County Historic Preservation Fund. The request was denied.

FY-2020 Audit: Mr. Burke has all necessary records prepared and is just waiting on the auditors.

CLG Review of NR nomination: Mr. Burke and Mr. Demer, as historic preservation specialists, reviewed the nomination for *Spring Grove/Olive Boy* and found it to be well researched and written. JCHLC has seen previous drafts. The nomination will be considered at the March 1st meeting of the State Archives and History Commission.

Rt. 340 Project: Maral Kalbian, the consultant hired to research and write the Rt. 340 Project nominations has indicated she no longer believes Rippon should be nominated as an historic

district owing to the razing of some structures. One suggestion offered was to do sketches and documentation of the Rainbow Road/Orchard Inn and Papa's Place, though not official nominations. Mr. Koonce asked if there are other properties in the immediate area that might be a better fit. Mr. Burke also indicated the Wayside Farm nomination may not proceed. Mr. Burke will consider other structures and report back

Court House Committee: Mr. Burke indicated Caleb Hudson will be the County Commission representative to the Court House Committee. There will be a presentation by the historian who wrote the statement of significance for the National Historic Landmark nomination for the Court House in the next six weeks. Mr. Burke will share details when available.

Interpretative Projects: At present the JCHLC has no staff. The AmeriCorps Member typically updates social media. McKenzie Hitchcock has been hired as contractor to work on updating the JCHLC website. The commission will be applying for another AmeriCorps Member, but the individual will not start until August of 2021.

National Register Updates: Mr. Demer stated the nomination for *Taylor's Landing* will be heard at the March 1st State Archives and History Commission meeting.

Zoning & 106 Reviews: Mr. Burke sent a letter to the Planning Commission opposing the site plan for the new Sheetz in Shepherdstown.

Peter Burr Farm: The Farm has been closed for the winter.

Duffield's Depot: Mr. Burke hired Shunney Restorations Services LLC to replace the main beam in the structure. A zoning change will be sought from rural residential to cultural facility. The roof is also in need of replacement. Mr. Burke has applied for several railroad themed grants.

Shepherdstown Battlefield: Several reports of vandalism have been filed. Mr. Burke spoke with the Sheriff's Department and Shepherdstown Police Department. Both agencies will increase patrols in the area.

GeoExplorer: Mr. Demer is currently working with Tori Meyers from the Mapping Office.

At 8:12 pm, Mr. Hefestay moved to adjourn. Mr. Demer seconded the motion which passed unanimously.

Respectfully submitted,

/s/

H.S. Leigh Koonce, Secretary
Jefferson County Historic Landmarks Commission