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The Jefferson County Landmarks Commission met at 10:00 a.m., Monday, June 17th in the Jefferson County Planning Commission's Office. Those present were Miss Emily Stanley, Mrs. Leeds K. Riely, Dr. John Washington, Capt. John Schley and Mr. Archie Franzen.

A discussion was held on the procedures for the presentation of bills for expenses incurred - bills, before being presented to the County Court, are to be signed by the Treasurer and counter-signed by the Chairman.

Dr. Washington read a letter concerning the imminent sandblasting of the County Courthouse's exterior brickwork. The deleterious effect of this method of cleaning brick was brought out. It was decided that Miss Stanley, Dr. Washington and Mr. Franzen should appear before the County Court and suggest that another method of treating the brickwork be adopted. The next session of the court would be held on June 19th, at 11:00 a.m.

The matter of hiring a part time secretary prior to September 1st was discussed. Mrs. Riely will inquire into possible candidates, either on a volunteer basis or paid at a rate of \$50.00/month to \$75.00/month. This would require the person selected to furnish their own typewriter and the work load is estimated to average two hours a day.

The next meeting is to be devoted to discussing a draft of the constitution and by-laws to be prepared by Miss Stanley and Capt. Schley. Other items of business to be contemplated are IRS income tax exemption, sample letter to be drafted for apprising owners, of eligible properties, that their property is being selected for landmark status and hopefully to start the order of business of selecting properties for landmark designations.