



PLANNED PROJECTS 2022

GOAL 1: EDUCATION

1. Apply full-time AmeriCorps Member for 2022-2023
2. Select AmeriCorps Member
3. JCHLC Brochure series reprints
4. WV GeoExplorer Project
5. Work with JC Schools to incorporate Historic Preservation themes into the core curriculum

GOAL 2: AWARENESS

1. Maintain social media presence, Website, Facebook, and Instagram
2. Explore other social media platforms to attract a younger audience
3. Monthly or bi-monthly articles in the *Observer*
4. *JCHLC on the Road* – JCHLC table at fairs, festivals. and JC Fair
5. JCHLC brochure series reprints
6. WV Road signage – historic districts and battlefields
7. Signage for bike trails along Civil War troop march routes
8. Lecture series
 - a. Tom Mayes in Charles Town May 2022 – appearing at Charles Washington Hall
 - b. Rural Design Standards for Jefferson County
 - c. Adaptive reuse and local zoning
 - d. Adaptive reuse of agricultural structures

GOAL 3: IDENTIFICATION

1. Continue verifying 2004-2007 JCHLC inventory data - **Ongoing**
2. Submit supplemental information for any current NR properties
3. Research ways of adding HR inventory data to database
4. Update online information, Maps and database
5. NR Nomination *Haines House* – **in progress**
6. NR Nomination *Beelers Water Wheel* – **in progress**
7. Upgraded WVPIF for *Glenwood* – **in progress**
8. NR nomination for *Oak Hill*
9. Written history of southern Jefferson County along 340 Corridor
10. JC Landmark nomination for Shenandoah Planning Mill assigned to Patrick Fuller
11. Update the cemeteries map for Jefferson County based on new research

GOAL 4: COMMUNITY AND ECONOMIC DEVELOPMENT

1. JCHLC brochure series reprints
2. Lobby for Antietam Battlefield boundary expansion
3. Lobby Corporation of Shepherdstown to create, plan and execute events on the Shepherdstown Battlefield & Packhorse Ford, e.g. Potomac River Walk, reenactments, etc.

4. Work with Civil War Trails & Middleway Conservancy to add Middleway as a site on the Civil War Trails
5. Host two lectures on historic tax credits both Federal and State level
6. Partner with JC Farmland Protection on Civil War battlefield land acquisition
7. **Smithfield Crossing Battlefield**
 - a. Support JC Parks and Rec for battlefield land acquisition
 - b. Contact Sidewinder Enterprises LLC. Newport Beach, CA - land acquisition
 - c. Work with Nature Conservancy on acquisition of Lake Louise
8. **Summit Point Battlefield**
 - a. Support battlefield friends' group
 - b. Kubic property acquisition
9. **Middleway Historic District**
 - a. Support Middleway Conservancy projects
 - b. Design standards for Middleway Historic District - **No comments on draft received from MC**

GOAL 5: STEWARDSHIP

Peter Burr Farm

1. Renew MOU for mowing and use - JCPRC and JCHLC
2. Update PBF master plan
3. Create a JC arboretum that includes JC School property
4. Upgrades and maintenance
 - a. Install grease trap in kitchen
 - b. Paint main house
 - c. New siding for Utility building
5. Archeology collection rehousing

Duffield's Depot

1. Contract for grounds maintenance
2. Rehabilitate building as Duffields Depot Museum
 - a. Run electricity into building
 - b. Solve the water problem in the crawlspace
 - c. Inject Bentonite around exterior foundation
 - d. Construct front steps
 - e. Replace west gable end with stone
 - f. Replace north side flooring with heart pine
 - g. Hire a contractor to do a paint analysis
 - h. Preservation and replacement of interior details
 - i. Plaster interior walls
 - ii. Replace wood trim
 - iii. Reconstruct interior cabinet
 - i. Construct/purchase a handicap access ramp to south door
 - j. Begin planning interior exhibits/interpretive panels
 - k. Hang exterior shutters
 - l. Paint interior and exterior

Shepherdstown Battlefield

1. ABT Park Day April 9, 2022
2. SBPA fall cleanup
3. Easement Monitoring

Kearneysville Methodist Cemetery

1. Reset headstones
2. Clear additional trees

Projects with Engineering, Planning and Zoning Department

1. Delay of demolition ordinance for historic structures
2. Ordinance to require owners to maintain their properties and structures

Blakeley Easement Monitoring

1. Assign conservation easement portion of 1988 easement to LTEP
 - a. Baseline survey
 - b. Prepare easement in conjunction with LTEP
 - c. Budget for contribution to LTEP stewardship fund, \$2,500 per year for two years

Snow Hill/Poor Farm Easement Monitoring

Meet with representatives of the Rock Spring Church

OPERATIONS

1. FY-21 Audit
2. FY-23 Budget presentation
3. FY-23 Budget approval
4. Sharing a full-time employee with Office of Planning & Zoning
5. **Fundraising and Grants**
 - a. Apply for a Cynthia Woods Mitchell Fund at the NTHP for Duffield's Depot due March 1
 - b. Apply for a WV DOH grant for Duffield's Depot
 - c. Apply for grant from the Helen Parker Willard Fund for cemeteries in JC
 - d. Apply for NTHP grant for Awareness Campaign due
 - e. Apply for a Two Rivers Giving Circle Grant
6. Make an annual contribution of \$1,000 to JCHPF. JCHPF at EWVCF: \$104,000 as of 9/2021
7. Designated Funds at EWVCF
 - a. Katherine Burr Jackson Fund for the Peter Burr Farm - market value \$15,989 as of 12/2020
 - b. Reliving History Fund for the Peter Burr Farm - market value \$19,377 as of 12/2020

Partnerships

1. Joint meeting with three historic district commissions and Middleway Conservancy
2. Partnering with JCCVB on heritage tourism projects
3. Partnering with JCFPB on Farmland/Battlefield land easements
4. Partnering with JC Parks and Recreation, land acquisition and maintenance
5. Partnering with JC Schools on getting historic preservation in the core curriculum
6. Partnering with Engineering, Planning and Zoning Department on Zoning Amendments