



## COMPLETED PROJECTS 2022

### GOAL 1: EDUCATION

1. Apply for a part-time AmeriCorps Member for 2022-2023 – **Complete May 10, 2022**
2. Select AmeriCorps Member – **No applicants**
3. JCHLC Brochure series reprints and one new title - **Complete December 31, 2022**
4. WV GeoExplorer Project
5. Work with JC Schools to incorporate TWHP into the core curriculum
  - a. **First meeting with curriculum coordinator Tara Mahoney - January 14, 2022**
  - b. **Met with Jason Allen, Shepherd University Education teacher - May 10, 2022**
  - c. **ZOOM meeting with Tara Mahoney and three teachers – May 24, 2022**
  - d. **ZOOM meeting with Tara Mahoney and seven teachers – June 2, 2022**
  - e. **ZOOM meeting with Tara Mahoney and five teachers – July 29, 2022**

### GOAL 2: AWARENESS

1. Maintain social media presence, Website, Facebook, Instagram, YouTube - **Ongoing**
2. Explore other social media platforms to attract a younger audience – **Added YouTube in May**
3. Monthly articles in the *Observer* about preservation – **Articles appeared Jan. Feb. May, June, Oct.**
4. *JCHLC on the Road* – Blue Ridge Arts and Crafts Festival – **April 30 & May 27, 2022**
5. JCHLC brochure series reprints and one new title - **Complete December 31, 2022**
6. WV Road signage – historic districts and battlefields
7. Signage for bike trails along Civil War troop march routes
8. Lecture series
  - a. Tom Mayes in Charles Town May 27, 2022 – **Complete 20 people attended**
  - b. Adaptive reuse and local zoning
  - c. Adaptive reuse of agricultural structures

### GOAL 3: IDENTIFICATION

1. Continuously verify 2004-2007 JCHLC inventory data - **Ongoing**
2. Submit supplemental information for any current NR properties - **Ongoing**
3. Research ways of adding HR inventory data to database
4. Update online information, Maps, and database - **Ongoing**
5. NR Nomination *Haines House* – **Placed on NR October 2022**
6. NR Nomination *Weirick and Weller Water Wheel* – **Placed on NR September 2022**
7. Upgraded WVPIF for *Glenwood* – **Complete February 22, 2022**
8. Upgraded WVPIF or NR Nomination for *Oak Hill* – **Owner declined both June 2, 2022**
9. NR Nomination for *Shady Grove* – **nomination being developed by Maral Kaliban**
10. NR Nomination for *Issac Clymer House* - assigned to John Demer
11. Boundary expansion *Haines House* to include *Susan Thornton House* - assigned to John Demer
12. NR Nomination for the *Osbourne Farm* – **Approved by WVSHPO awaiting WV Art & Humanities Commission meeting in February 2023.**
13. JC Landmark nomination for *Winchester Cold Storage* assigned to John Demer
14. JC Landmark nomination for *Fairview Cemetery*- **Approved by JCHLC December 7, 2022**

15. JC Landmark nomination for *Halltown Paperboard Mill* – **Research complete, but Mill closed before JCHLC could contact owners. Research will be added to the JCHLC archives.**
16. Update the cemeteries map for JC based on new research – **Completed 3/14/22**

#### **GOAL 4: COMMUNITY AND ECONOMIC DEVELOPMENT**

1. JCHLC brochure series reprints and one new title – **Complete December 31, 2022**
2. Lobby for Antietam Battlefield boundary expansion
3. Partner with JC Farmland Protection on Civil War battlefield land acquisition
4. **Smithfield Crossing Battlefield**
  - a. Work with CWT & Middleway Conservancy to add Middleway as a site on Civil War Trail
  - b. Support JC Parks and Rec for battlefield land acquisition
  - c. Contact Sidewinder Enterprises LLC. Newport Beach, CA – **No response as of December 2022**
5. **Shepherdstown Battlefield**
  - a. Assist American Battlefield Trust in acquisition of Far Away Farm
    - i. Section 106 Clearance received from WVSHPO – **Complete July 11, 2022**
    - ii. Act as local partner for Federal funds transfer to Am. Battlefield Trust – **Complete Nov. 30, 2022**
6. **Summit Point Battlefield**
  - a. Support battlefield friends' group
  - b. Kubic property acquisition
7. **Middleway Historic District**
  - a. Support Middleway Conservancy projects

#### **GOAL 5: STEWARDSHIP**

##### **Peter Burr Farm**

1. For 2022 mowing will be contracted – **K&E Landscaping March 2022**
2. Update PBF master plan
3. Create a JC arboretum that includes JC School property
4. Upgrades and maintenance
  - a. Install grease trap in kitchen
  - b. Paint main house – **Completed October 26, 2022**
  - c. New siding for Utility building
5. Archeology collection rehousing

##### **Duffield's Depot**

1. Seek a zoning variance for no onsite parking – **Variance denied January 27, 2022**
2. Determine feasibility of using the  $\frac{3}{4}$  acre JCHLC owns as a parking lot. **Determined not to be feasible**
3. Determine if purchase Mr. George's property is an option – **Letter sent to Mr. George Nov 21, 2022**
4. Contract for grounds maintenance – **Larry Shipley May 9, 2022**
5. Rehabilitate building as Duffields Depot Museum
  - a. Regrade site & removed debris – **Complete summer 2022**
  - b. Run electricity into building - **Complete summer 2022**
  - c. Install sump pumps - **Complete summer 2022**
  - d. Construct front steps - **Complete summer 2022**
  - e. Remove two trees – **Complete summer 2022**
  - f. Inject Bentonite around exterior foundation if water is not controlled by sump pumps
  - g. Replace west gable end with Hardy Board
  - h. Replace north side flooring
  - i. Hire a contractor to do a paint analysis
  - j. Preservation and replacement of interior details

- i. Plaster interior walls
  - ii. Replace wood trim
  - iii. Reconstruct interior cabinet
- k. Hang exterior shutters
- l. Construct/purchase/seek donation of a handicap access ramp to south door
- m. Begin planning interior exhibits/interpretive panels
- n. Paint interior and exterior

### **Shepherdstown Battlefield**

- 1. ABT Park Day April 9 – **Complete April 9, 2022**
- 2. SBPA fall cleanup
- 3. Easement Monitoring – **Complete October 18, 2022**

### **Kearneysville Methodist Cemetery**

- 1. Reset headstones – **Complete December 1, 2022**
- 2. Clear additional trees & underbrush - **Complete December 1, 2022**

### **Projects with Engineering, Planning and Zoning Department**

- 1. Delay of demolition and demolition by neglect ordinance for historic structures
- 2. Ordinance to require owners to maintain their properties and structures

### **Blakeley Easement Monitoring**

- 1. Assign conservation easement portion of 1988 easement to LTEP
  - a. Baseline survey
  - b. Prepare easement in conjunction with LTEP
  - c. Budget for contribution to LTEP stewardship fund, \$2,500 per year for two years

### **Snow Hill/Poor Farm Easement Monitoring**

Meet with owner Kevin Tsuneishi – **Complete 3/15/22**

## **OPERATIONS**

- 1. FY-21 Audit – **Complete May 2022**
- 2. FY-23 Budget presentation – **Complete February 2022**
- 3. Preliminary FY-23 Budget approval – **Complete June 8, 2022**
- 4. Final FY-23 Budget approval – **Complete August 10, 2022**
- 5. Sharing a full-time employee with Office of Planning & Zoning
- 6. Fundraising and Grants
  - a. Apply for a WV DOH grant for Duffield's Depot - **Decided it was too soon to apply**
  - b. Received a \$5,000 grant from the Helen Parker Willard Fund for cemeteries in JC – **April 2022**
  - c. Apply for NTHP grant for Awareness Campaign
  - d. Received a Two Rivers Giving Circle grant for \$1,500, Duffield's Depot flooring – **Nov. 2, 2022**
  - e. Received a EWVCF Education Grant for \$1,850 for interpretive programs in JC Schools 4<sup>th</sup> grade - **November 4, 2022**
  - f. Received a Community Services grant from JC Historical Society for \$2,000 for Duffield's Depot - **June 21, 2022**
  - g. Received a WV Humanities Council Mini grant for \$1,500 to reprint brochures – **Oct. 24, 2022**
- 7. Designated Endowed Funds at EWVCF
  - a. Katherine Burr Jackson Fund for the Peter Burr Farm - market value \$18,398 as of 12/2021
  - b. Reliving History Fund for the Peter Burr Farm - market value \$21,009 as of 12/2021

c. JC Historic Preservation Fund at EWVCF: \$107,163 as of 12/2021

**Partnerships**

1. Joint meeting with three historic district commissions and Middleway Conservancy
  - a. **First ZOOM meeting occurred January 12, 2022**
2. Partnering with JCCVB on heritage tourism projects
3. Partnering with JCFPB on Farmland/Battlefield land easements
4. Partnering with JC Parks and Recreation, land acquisition and maintenance
5. Partnering with JC Schools on getting TWHP in the curriculum
6. Partnering with Engineering, Planning and Zoning Department on Zoning Amendments