



Meeting Minutes
Jefferson County Historic Landmarks Commission
County Commission Room, Charles Town Library, Charles Town, WV
October 9, 2024, 7 pm

1. Introduction of new AmeriCorps Member, Elizabeth Nicolson.
2. Approval of minutes. Ray moved to approve the minutes, Jim seconded.
3. Treasurer's Report. Income 19, 991.79. Expenses 24, 109.04. All bills up to date. Addison moved to approve report. Jim seconded.
4. Discussed packet of historic information from Diana Sutenfield to justify name change from Morgan's Grove Park to Fountain Rock. JCHLC determined it has no authority to rename the park and that these issues may be better resolved through a historic marker explaining the properties and their history.
5. Reports and Announcements
 - a. Social media – Elizabeth has taken over social media and will be updating regularly.
 - b. Update on County Cemeteries (Reese) - Middleway sign will be ready tomorrow. Need to get in contact with developer of land containing the Blackford family graveyard.
 - c. NR and county nominations – Isaac Clymer Farm nomination was successful at the state level and will move forward for consideration at the national level.
 - d. Birdhill Meadows – David and Addison plan to visit the site to locate a previously documented cemetery. They will go after vegetation dies down
 - e. Demer – JCHLC archives are at Shepherd University. John has been working to scan documents and is organizing the information in excel
 - f. JCHLC Properties: Martin will be taking Elizabeth around to visit the properties this week.
 - i. Peter Burr Farm: Some tree work needs to be done. Martin will be getting a quote Friday morning. This coming weekend is the last bread baking event of the season. New pest management company: Petti Pest Control.
 - ii. Duffields Depot: The Mills Group is doing a Pro Bono project. They will be doing a phased interpretive plan. Jim King met the Mills Group representatives last week. Burke has been working to acquire the small

parcel adjacent to the Depot. Burke has written three letters to the owner. Still determining next step if there is still no response.

- iii. Shepherdstown Battlefield: All electrical in the main house is up to code. Road maintenance will be done in the next week. Committed to using all lease revenues for the Shepherdstown Battlefield. About 30, 000 will be spent on it annually. Easement monitoring coming up November 4. Osbourn Farm easement said we must allow visitors on the property to enjoy the woods but no provision for parking. Needs to confirm information with the land trust people who own the easement. They do not want impervious surfaces (gravel included). Martin has received estimates to tear off the modern part of the corn crib. Also getting quotes for the mill, plaster, for new roof on barn, and broken beam on the roof line. Ray recommended getting several quotes.

Addison moved to adjourn the meeting. Seconded by Jim.

Meeting adjourned at 8:14

All commissioners were present